

# TOWN OF LIVERMORE

## Board of Selectpersons

### MEETING MINUTES

July 8, 2019  
6:30 PM

**BOARD:** MARK CHRETIEN, SCOTT RICHMOND, WAYNE TIMBERLAKE

**DEPT HEADS:** ROGER FERLAND, AMY BYRON

**RESIDENTS/GUESTS:** PAUL, ALL-STATE ASPHALT, JIM MANTER

**PRESS:** PAM HARNDEN

1. Call to Order
2. Approval of Minutes - June 24, 2019
  - a. Wayne made the motion to approve the minutes as presented; Second by Scott
  - b. VOTE: unanimous
3. Reports:
  - a. Town Clerk Report - RENDA
    - i. NONE
  - b. Highway Foreman Report - ROGER
    - i. Mike Cote performed maintenance last week while rest of the department was on vacation. Two washouts were reported - took care of with no major issues.
    - ii. Playing catch-up with potholes
  - c. Treasurer Report - AMY
    - i. June Excise Tax collections totaled \$36,230.56 - 116% of monthly goal. We exceeded the annual goal by \$100,220.83. July Excise Tax collections total \$12,050.33. We're off to a great start in the new fiscal year.
    - ii. As of today, there are 54 accounts totaling \$40,287.06 in unpaid 2018 Real Estate Taxes.
    - iii. 30 day Notice of Lien will be sent out on July 26, 2019.
    - iv. Amy distributed two Treasurer Reports - one for the prior fiscal year and one for fiscal year 2020. There are still invoices coming in that will be expensed in the prior fiscal year.
  - d. Administrative Report - AMY
    - i. Amy reported she was on Vacation last week.
    - ii. She felt Town Meeting went well with an average attendance. We were able to amend appropriations to come in below LD-1.
    - iii. End of Fiscal Year processing went pretty well. Amy will now be working to input Budget Numbers. Amy will also be making some manual adjustments in TRIO for waived vacation time.
    - iv. Amy reminded the Board that they will set wages at the next meeting.
    - v. Amy also asked if committee/board appointments could be handled at the next meeting as Renda is not in attendance tonight. Two exceptions: Amy asked that the Board make

two appointments - one to the School Board and one to the Appeals Board. (Andy Sylvester for the School Board and Peter Stokes for the Appeals Board.) The Board agreed.

- vi. The second installment into the Revaluation Reserve has been made.
- vii. Amy notified the Board of a special School Board Meeting in regard to an Interlocal Agreement - scheduled for August 22, 2019.

#### 4. Old Business

#### 5. New Business

##### a. Open Bids - Paving RFP

- i. Two bids were received:
  - 1. All State Asphalt - \$411,145.69
  - 2. Pike - \$382,925.20
- ii. As both bids are above the funding available, a decision is tabled until next meeting
- iii. DISCUSSION: Both meet criteria and are “apples to apples”. It was suggested that we counter.

#### 6. Public Comment

- a. Jim Manter: In regard to the paving bids, Mr. Manter feels it is reasonable to approach the bidding parties and ask them to present a bid that meets our budget.

#### 7. Executive Session - Personnel Matters 1 M.R.S.A § 405(6)(A)

##### a. IN - 6:49 PM

- i. Wayne made the motion to enter Executive Session; Second by Mark
- ii. Vote: unanimous

##### b. OUT - 7:07 PM

- i. Mark made the motion to exit Executive Session; Second by Scott
- ii. Vote: unanimous

##### c. →no action

#### 8. Adjourn - 7:15 PM

- a. Wayne made the motion to adjourn; Second by Scott  
VOTE: unanimous