

TOWN OF LIVERMORE

Board of Selectpersons

CORRECTED MEETING MINUTES

August 20, 2018
6:30 PM

BOARD: BEN GUILD, SCOTT RICHMOND, MARK CHRETIEN, WAYNE TIMBERLAKE, TOM GOULD - 6:45

DEPT HEADS: JUANITA JORDAN-BRYANT, DONALD CASTONGUAY, AMY BYRON

PRESS: PAM HARNDEN

RESIDENTS: DENNIS MANCINE

Meeting

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes August 6, 2018
 - a. Wayne made the motion to accept the minutes as presented; Second by Ben.
 - b. VOTE: UNANIMOUS
4. Reports:
 - a. Transfer Station Report - JUANITA
 - i. Juanita presented proposed price changes for bulky item disposal. She asked the Board to adopt changes and noted that the price to discard a sleeper sofa should be \$35.00 (Amy will correct the list before copying and distributing.) She stressed that she has tried to keep prices as low as possible.
 1. Mark made the motion to accept the price changes; Second by Wayne.
 2. VOTE: unanimous
 - ii. Juanita asked the Board to post the Attendant Position that will be open in October due to Jim's retirement. The Board asked Amy to draft an ad. They stated applications will be due by September 17 and will be reviewed at the Board meeting that night.
 - b. Fire Department Report - DONALD
 - i. Donald distributed two quotes for the repairs to the Rescue: One from Justin Merrill - \$4,800; and one from Jeremy - \$8,052
 1. Donald stated he is comfortable with Justin's work. He has a garage, lift, etc. that will make the job easier.
 - a. Wayne made the motion to award the job to Justin Merrill for \$4,800; Second by Mark
 - b. VOTE: 3- yes; 2 - abstain (SCOTT & BEN)
 - ii. Grimaldi would like to start the concrete next week. Roger will cut the pavement and dig on Monday. Donald said that the trucks will be stored off site for a period of 10 days. Amy asked about the effect the work will have on office hours. The Board felt it

was best to “play it by ear”, using best judgement to determine if the office should close. Mark suggested patrons could use the back door.

- c. Town Clerk Report - RENDA
 - i. Amy reported that Renda was in Augusta today - working with the Secretary of State’s Office on Voting Issues.
- d. Highway Foreman Report - ROGER
 - i. Amy gave Roger’s report as he was unable to attend the meeting. The Highway Department has been working on Botka Hill and Whites Corner Road and the back side of Waters Hill Road. The Roadside Mowing has been completed. Roger expects the Cold Mix to be ready later this week. The JCB is down with a broken exhaust. Roger is expecting the parts to be delivered in the next day or two and hopes to have the unit repaired before they start the project at the Fire Station. They plan to work on Butterhill Road Tuesday and Wednesday if they have a full crew.
- e. Treasurer Report - AMY
 - i. Amy reported July Excise Tax Collected to be \$26,058.08 which is 83% of the monthly goal. We are currently short of the monthly goal by \$5,191.92
 - ii. As of today, there are 31 accounts totaling \$26,720.32 in Lien for unpaid 2017 Real Estate Taxes.
 - iii. Amy processed 191 30-day notices for unpaid 2018 Real Estate Taxes. This is 38 more than last year - mostly due to mortgage holders and interested parties. As of today, there are 94 accounts totaling \$71,550.30 still outstanding. Liens will be placed after the close of business on Monday, August 27, 2018.
- f. Administrative Report - AMY
 - i. Amy reported that she worked with Paul on Friday, August 17 regarding the 2019 Tax Commitment. She has several Tax Rate Calculations to review with the Board.
 - ii. We continue to experience issues with the Windows 10/TRIO conversions.
 - iii. Amy will be meeting with the Planning Board on Wednesday, August 22 @ 6:30. They will continue work on the Town’s 225th Birthday plans.
 - iv. All truck lease purchase documents have been completed. The funds are in escrow and now we wait for delivery of the truck.
 - v. Amy reviewed 3 budget numbers with the Board to have a dying tree removed at the Town Office. Because the amounts were below \$2500, the Board gave permission to schedule the job.
 - vi. Amy told the Board we have received reimbursement from the State Homestead Reimbursement Program as well as a dividend check from the MMA Workmen’s Comp Insurance.
 - vii. Amy presented the revised County Wide Hazard Mitigation Plan and asked the Board for their signatures. This will allow the Town to participate in Grant/Funding programs.
 - viii. Amy provided Battery Recycling Training to a Transfer Station Attendant.
 - ix. Amy reported we finally have a signed copy of the Pine Tree Waste Contract.
 - x. Amy told the Board the Town has been invited to participate in the IFW Landowner Appreciation Day on September 9th. There is a great opportunity to work with Landowners and clean up illegal dump sites around Town. There is no cost to participate. Amy will get more details from the Game Warden.
 - xi. Amy reminded the Board that Monday, September 3rd is Labor Day. The Town Office and Highway Department will be closed.

5. Old Business

- a. Update on Tax Acquired Property Bids - DENNIS MANCINE
 - i. Mr. Mancine stated his is not blaming the Board for the issues with the lot/map. He believes everyone has acted in good faith and with good intentions, but he also wishes

to protect his investment. He stated that he met with Amy to complete the paperwork. He also asked for permission to change the locks and as he was doing so, he met the neighbor who explained there was a discrepancy with the property lines. Mr. Mancine stated he has examined deeds, maps, etc. and nothing unusual was turned up. He stated he is greatly concerned as the reason for the purchase was the field to the west of the buildings. He is considering his options - and his first choice would be for the return of his deposit. He proposed the Board offer the property to the second bidder.

- ii. Mark stated things like this have happened in the past and that tax maps are strictly for reference. He stated he is cautious about setting precedence.
 - iii. Scott suggested a property survey would be the only way to iron it out.
 - iv. Amy told the Board she is still holding the deposit check. Dennis stated he is OK with the Town holding it for a little longer to try to determine a course of action. (Amy reminded the Board that the property would be transferred by Quit Claim Deed which releases the Town from any liability.)
 - v. Tom told Mr. Mancine that it is always risk involved when one bids on distressed property. He is sympathetic and thinks the issue bears review. He stated he would like some time to review things in more depth. Mr. Mancine was agreeable.
- b. Update on Concrete Pad Project - Fire Station - DONALD
- i. See above

6. New Business

- a. Open Bids - Concrete Pad Project - Transfer Station
 - i. 1 - Henderson Construction - 40 x 50 = \$11,300; 50 x 50 = \$13,800
 - ii. 2 - Livermore Concrete - 40 x 50 - \$ 7,300; 50 x 50 - \$8,980
 - iii. 3 - KMT - 40 x 50 = \$15,564; 50 x 50 - \$18,100
 1. Wayne made the motion to award the job to Livermore Concrete (size to be determined with measurements taken to ensure setbacks, etc.); Second by Mark
 2. VOTE: unanimous
 - iv. *Amy will contact Livermore Concrete. She will ask Jason to call Mark to meet after Juanita has confirmed the project with DEP
 - v. Mark said we might need to rent a container to hold metal while the pad is being constructed.
- b. Hiring Recommendation - Highway Worker
 - i. Mark, Amy and Roger interviewed Ron Greenwood and Dan Boothby last week
 - ii. We do not have budget to hire someone at a large increase
 - iii. The group recommends hiring Dan Boothby at \$15.50/hour with benefits. Dan asked for retro hire date to May. No probationary period.
 - iv. Tom was agreeable as there is no negative budgetary impact and said we could review wages in 6 months
 - v. Amy will advertise for PT Highway and Maintenance Workers
 1. Mark made the motion; Second by Ben
 2. Discussion: agreed upon raise possibility with 6 month review
 3. VOTE: unanimous
- c. Review Tax Commitment - FY 2019
 - i. Amy presented 3 Tax Rate Calculations. (included)
 - ii. Mark made the motion to set the 2019 Tax Rate at 16.000; Second by Tom
 - iii. VOTE: unanimous

7. Public Comment

8. Adjourn - 7:38 PM

- a. Mark made the motion to adjourn; Second by Wayne
- b. VOTE: unanimous