

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

January 20, 2020

6:30 PM

BOARD: BEN GUILD, MARK CHRETIEN, BRETT DEYLING, WAYNE TIMBERLAKE, SCOTT RICHMOND

DEPT HEADS: AMY BYRON, ROGER FERLAND, RENDA GUILD, JEAN TARDIF

RESIDENTS/GUESTS:

PRESS: PAM HARNDEN

Select Board Meeting

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes - January 6, 2020
 - a. Ben made the motion to approve the minutes as presented; Wayne seconded the motion.
 - b. VOTE: unanimous
4. Reports:
 - a. Town Clerk Report - RENDA
 - i. Renda told the Board the Rabies Clinic was a hit again this year. She said the Vet vaccinated 42 animals and the clerks registered 18 - 20 dogs. She reminded them that dog registrations are due by the 31st.
 - ii. She has been working with INFORme to get the Town set up for Online Boat Registration. She said it is pretty easy and straightforward and will work similar to online vehicle registration. There is one signature required from a Board Member. The Town will still collect the excise tax, but will forfeit Agent Fees.
 - iii. A Forest Ranger collected the Burn Permits issued by the Town Office. He also distributed new permit books.
 - b. Highway Foreman Report - ROGER
 - i. Roger stated the Highway Department has been busy sanding & plowing with several smaller storms.
 - ii. They had one day to do patching in between storms.
 - iii. Mike has been busy repairing the sand screen.
 - iv. Roger reported the part-time driver is working out well.
 - c. Treasurer Report - AMY
 - i. Amy reported Excise Tax collected to date is \$24,168.03, 78% of the monthly goal. Although we have been below goal for the past several months, we are still ahead of average for the year.

- ii. Amy noted that 2018 Real Estate Tax Liens total \$21,869.97 and involve 33 accounts. Three accounts have been paid off since the last meeting. 30 day notices of Foreclosure will be mailed out on Thursday, January 23, 2020.
- iii. 2019 Real Estate Tax Liens total 56, 463.91 and involve 68 accounts. One partial payment has been made since the last meeting.
- iv. Our undesignated fund balance remains at a healthy level.
- d. Administrative Report - AMY
 - i. Audit 2019 complete. We are awaiting the Management Letter and an Auditor visit will be scheduled with the Select Board.
 - ii. Amy will be meeting with the Planning Board on Thursday, January 1/23
 - iii. O'Donnell is out in the field completing Revaluation visits.
 - iv. Fiscal Year 2021 budget work continues
 - v. Cable Franchise Agreement - Amy is researching and will bring a review to a future meeting.
 - vi. Draft ad for tree work @ Lakeside; no bids. What next?
 - vii. School Budget Meetings schedule distributed
 - viii. Worker's Compensation Audit will be completed on January 28
 - ix. Automobile Junkyard Hearings are scheduled for the next Select Board meeting
 - x. Annual BLS training will be held Sunday - 8 AM
 - xi. There was a question regarding mowing contracts (roadside, town & cemetery). Amy will review the contracts before the next meeting.

5. Old Business

- a. Brett spoke with Nick Mayhew - DEP. No plan as of yet. Bamboo/knotweed - grows through clay cap. Consistent mowing - proactive. Discussed rubber roofing - 3 years - may be enough to prohibit growth.
- b. Primary Election - March 3rd cannot be moved at this point. Internet, HAVA, ADA (community building ruled out in 2010) School cannot be used - school day. Attempting to find a location. Ted Berry - no space. Concrete Pumping - not heated. Scott - accessibility issues. Two bays may be workable. If Elections are moved, may have to close office due to staffing. (Highway Garage may be an option.)

6. New Business

- a. Brettun's Pond
 - i. Brett noted that rocks have been moved at Brettun's Pond and people are driving across the beach. He is concerned with erosion and water quality issues.
- b. Highway Driver
 - i. Scott made the motion to hire Mike Cote full-time with the condition that he obtains a Class B license within 6 months; Second by Ben
 - ii. VOTE: unanimous

7. Public Comment

- a. Jean Tardif:
 - i. Jean asked for clarification of the issue regarding Christmas & New Year's holiday pay policy. (She noted the Office Staff was paid for 4th of July in 2018.) She would like to request a review of policy. Renda and Jean feel the policy wasn't clear. Brett assured them it was reviewed. There was also discussion regarding office coverage and the possibility of alternating shifts to cover hours the office is open.

8. Adjourn

- a. Wayne made the motion to adjourn; Second by Mark
- b. VOTE: unanimous