

# TOWN OF LIVERMORE

## Board of Selectpersons

### MEETING MINUTES

May 13, 2019

6:30 PM

**BOARD:** TOM GOULD, SCOTT RICHMOND, WAYNE TIMBERLAKE, (MARK CHRETIEN - 6:31 PM)

**DEPT HEADS:** ROGER FERLAND, RENDA GUILD, AMY BYRON

**RESIDENTS:**

**PRESS:** PAM HARNDEN

#### SELECT BOARD MEETING

1. Call to Order - 6:30 PM
2. Approval of Minutes - April 29, 2019
  - a. Scott made the motion to approve the minutes as presented; Second by Tom
  - b. VOTE: UNANIMOUS
3. Reports:
  - a. Town Clerk Report - RENDA
    - i. Renda reported it has been busy. She said ATV registration fees have increased to \$45. Boat registration fees are unchanged.
    - ii. There will be two Select Board seats on the Municipal Ballot as well as two School Board seats. Steve Langlin returned his papers. There is one vacancy. Board will appoint a candidate to fill the seat for a year.
  - b. Highway Foreman Report - ROGER
    - i. Roger reported they have been busy patching.
    - ii. They have two more roads to sweep.
    - iii. They have replaced the decking on the 20 ton trailer.
    - iv. Roger told the Board that Spencer Group will be moving in on May 20 - 22 to do Strickland Ferry Road and Robinson Road overlays. He distributed a quote on chip seal for Butter Hill. After some discussion, Mark made the motion to approve \$24,807.50; Second by Wayne. VOTE: UNANIMOUS (It was noted that the repairs made earlier look good after the Winter.)
    - v. Wayne asked Roger about the Ford being at Rowe. Roger stated the work had been scheduled earlier but he had to cancel because they needed the truck. He stated it has a 5 year/ 100,000 mile warranty.
    - vi. The Highway Department will attend a trade show in Skowhegan on June 6<sup>th</sup>. Our new Volvo has been requested to be there and will be on display as an example of work done by Viking-Cives.
    - vii. Roger said the new pressure washer is still on order. He has a loaner from Maine Oxy.
  - c. Treasurer Report - AMY

- i. Amy reported that April Excise Tax collections totaled \$62,445.92, which is 200% of the monthly goal. May Excise Tax collections to date total \$36,159.49, which is 116% of the monthly goal. We are currently ahead of the annual goal by \$37,790.85
    - ii. As of today, there are 56 accounts with unpaid balances totaling \$42,216.18 for 2018.
    - iii. The Undesignated Balance remains at a healthy level.
  - d. Administrative Report - AMY
    - i. Amy reported that she met with RSU 73 Board Chair Bob Staples to discuss the possibility of aligning the School Board Elections with the April Budget Referendum. He would like to determine if there is interest in pursuing any such plan. (No determination was made.)
    - ii. Amy told the Board that Paul from O'Donnell and Associates will be here on Friday, May 24<sup>th</sup>.
    - iii. The Town Report is almost complete and will go to the publishers hopefully by the end of this week. (We just need to make a correction in Article #44 concerning AYS and Article #46 concerning AYS - Heating Oil.)
    - iv. Amy told the Board she provided certificates to Renda and Jean in recognition of Municipal Clerks Week.
    - v. Amy asked the Board to consider revising the Personnel Policy, Page 21, Item #8 - in regard to how Vacation Time is awarded. Currently it is awarded in the month of hire and must be used by the next July 1. In some cases, employees earn a week in May and must use it by July 1. This becomes difficult with end-of year.
      - 1. Tom suggested it be made available in the Fiscal Year (July 1)
      - 2. Roger voiced a concern with someone potentially working 9 months and leaving. They would potentially owe the Town time.
      - 3. Amy reviewed Vacation Time earned and will draft a policy to be reviewed at the next meeting.

#### 4. Old Business

- a. Review LD-1
  - i. Review of LD-1 and the worksheet prepared by Paul.
  - ii. Discussed Exceeding v. Increasing the LD-1 and the effect each has on next year's limit.
- b. Town Meeting Warrant
  - i. Leave LD-1 question as last warrant item. Amy will prepare PowerPoint presentation for Town Meeting.
  - ii. Correction: Article #44 - \$750 not \$728; \$1,000 for Heating (should be part of Article #46)
    - 1. According to the minutes from the Budget Workshop, the request for AYS was \$750 for Insurance; the additional request of \$1,000 for Heating Oil should be included in Article #46.
    - 2. In regard to Article #46 - Agencies: the Budget Committee recommendation should be \$5,050. (Total \$5,778 - \$728 for AYS Insurance.) The Select Board recommends \$6,050 for Agencies and \$750 for AYS Insurance.) Amy will revise & call Board to come in and sign

#### 5. New Business

- a. Pines Agreement:
  - i. Scott talked with Rick Parker from IFW. It was noted that the pads at the boat launch have shifted.
  - ii. Rick has reviewed the Agreement and believes there is a clause that states the Town pays for repairs and the State will provide matching funds if we send them a statement.  
\*Amy will talk with Rick for details.\*

- iii. Amy asked the Board if they want to revisit the issue of providing a Porta-potty Scott said he thought it should be considered if we can put up cameras. Amy will talk with Rick to determine if this is something IFW would consider helping with.

6. Public Comment

- a. NONE

7. Adjourn - 7:17 PM

- a. Scott made the motion to adjourn; Second by Mark
- b. VOTE: UNANIMOUS