

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

July 23, 2018

6:30 PM

BOARD: Ben Guild, Scott Richmond, Mark Chretien, Wayne Timberlake, Tom Gould

DEPT HEADS: Roger Ferland, Amy Byron

RESIDENTS: Dwight Hines, Ron Greenwood

PRESS: Pam Harnden

Meeting

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes July 09, 2018
 - a. Ben made the motion to accept the minutes as presented; Second by Wayne
 - b. VOTE: unanimous
4. Open Tax Acquired Property Bids
 - a. Bid 1 - Dennis Mancine - \$11,500
 - b. Bid 2 - Antonio & Teresa DeMillo - \$6,200
 - c. Scott made the motion to award the property to Dennis Mancine; Second by Wayne
 - d. VOTE: unanimous
5. Reports:
 - a. Town Clerk Report- RENDA
 - i. NONE
 - b. Highway Foreman Report - ROGER
 - i. Roger has fielded a lot of questions regarding roadside mowing. (He has talked with Richard Crocker and the job is scheduled about two weeks out.
 - ii. Cold Mix has been ordered and will be delivered between Aug 2 and Aug 8. Roger is evaluating options on a paver.
 - iii. The Hahn Road project is almost done. They did a box cut of 250 ft & removed a lot of clay. There is 300 feet of ditching to be done and two driveways/culverts to reset then they will hay and seed.
 - iv. Roger reviewed Strickland Ferry/Robinson Road RFPs:
 1. Pike - \$135,000 Strickland Ferry / \$67,000 Robinson Road
 2. Spencer - \$118,976 Strickland Ferry / \$50,446 Robinson Road
 - a. Roger stated both companies put out a similar product
 - b. Spencer has done some small jobs for us and he would be willing to give them a chance on a bigger project. If the Board votes to award the job to them, Roger will get the projects scheduled.

- i. Scott made the motion to award the projects to Spencer Group;
Second by Wayne
 - ii. VOTE: unanimous
 - c. Treasurer Report - AMY
 - i. Amy reported that there have been some issues since two computers were replaced and TRIO updates were applied. The staff has seen an increase in “Run Time Errors” and other issues which affects efficiency. For this reason, the Warrants and Treasurer Reports are not available. Amy is working with Expenet and Harris to determine and fix the issues.
 - ii. Amy reported the month-to-date Excise Tax Collected
 - iii. Excise Tax Revenue was reviewed. Scott made the motion to increase the Excise Tax Revenue Budget to \$375,000; Second by Wayne
 - iv. Tom asked which Revenue number was used to for this week’s reporting. Amy stated she used last year’s projection as an increase had not been approved yet.
 - v. VOTE: unanimous
 - d. Administrative Report - AMY
 - i. Amy recapped the computer issues and notified the Board that the TRIO upgrade scheduled for Wednesday has been postponed so that the source of the problems can be identified.
 - ii. Amy notified the Board that Assessing work continues and we can expect to commit by the end of August. She also notified the Board that Eagle Creek has withdrawn its Abatement Request. This is a huge win for all three Towns. Paul will be working with them to complete BETE paperwork.
 - iii. Amy also notified the Board of an issue with the Radon System at the Town Office/Fire Station. Last week, there was a decrease in flow/pressure. The problem was thought to have been a plugged filter. When that did not fix the problem, it was determined the pump might be gone. (The system was installed in late 2015.) As a temporary fix, the technician bypassed the system to restore water and ordered parts. When the technician returned the following week, it was determined that the problem was NOT the pump, but a pressure switch. The pressure switch was replaced and everything seems to be working fine. We are just outside the warranty period and will be receiving a bill.

6. Old Business

- a. Update on The Pines and Brettun’s Beach
 - i. Roger hasn’t noticed as much trash. He believes this is because the townspeople are jumping in and cleaning up. Amy has ordered premade steel boxes for the cameras.
- b. Update on Truck Financing
 - i. Amy reviewed the presentation by Lena Hann from Androscoggin Savings Bank. She notified the Board that the transactions with O’Connor and Viking could not be “split” to get below the funding threshold. Lease and bond rates and terms are similar. Amy presented copies of the Amortization Schedule.
 - ii. Scott made the motion to proceed with the lease option with a 4 year term; Second by Ben VOTE: unanimous
- c. Paid Time Off Policy Review / Update Personnel Policy
 - i. Amy presented a draft of the Personnel Policy regarding Paid Time Off. If approved, this change will allow an employee to receive a check for half of their unused vacation time on the books as of June 30 rather than lose all of it.
 - ii. There was discussion on the use of temporary help to enable employees to use the time. The consensus is that it is advantageous to use the time rather than cash it in.

1. Scott made the motion to approve the changed policy; Second by Tom
2. VOTE: unanimous

d. Wage Review

i. Code Enforcement

1. When wage increases were reviewed at the last meeting, an increase for Code Enforcement was overlooked. Amy presented an email from Travis covering the education he has received since July 2, 2017. He is awaiting results on an exam and then he will take Rule 80K training. As soon as that is completed, he will be able to pursue enforcement via the legal system.
2. Mark made the motion to increase the pay to \$24/hour; Second by Scott
3. Discussion: This will leave room to offer more pay increases as he progresses
4. VOTE: unanimous

7. New Business

a. Road Committee Meeting

- i. July 31, 2018 - 4:30 PM @ the Town Office

8. Public Comment

- a. Dwight: Good to be back. Dwight reviewed ACO and CEO issues with his neighbor's dog. He stated we need to make sure both officers are keeping good records. He stated he will be following up with the State and CDC to request records. He stated he was pleased with the Election turnout.
- b. Ron: He feels mowing at soccer field is less than desired. It looked fine early in the season, but is looking shabby now. Mark agreed, stating in the past, no more than 10 days went by between mowings. Amy stated she has spoken with the mowing contractor and due to the dry conditions and the fact AYS isn't using the field right now, it was left so that it wouldn't burn. The contractor's intention is to mow it and get it ready for fall sports. Scott suggested he could set the mower higher to avoid burning it.
- c. Dave Parlin: David asked if the Town had considered placing trash receptacle at the Town beaches. The Board said they had been used in the past, but were abused/vandalized.

9. Adjourn - 7:21

- a. Mark made the motion to adjourn; Second by Tom
- b. VOTE: unanimous