

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

March 20, 2018

6:30 PM

BOARD: Mark Chretien, Scott Richmond, Megan Dion, (Absent: Tom Gould, Wayne Timberlake)

DEPT HEADS: Amy Byron, Roger Ferland

RESIDENTS: Don Moreau, Tim Smith

GUESTS: None

PRESS: None

Public Hearing

1. Call to Order
2. Review of Junkyard/Automobile Graveyard Permit Renewal Applications from Rodney Newman (Tax Map R06 Lot 7) and Richard Damon (Tax Map R01 Lot 81)
3. Public Comment
 - a. NONE
4. Adjourn - 6:34 PM

Meeting

1. Call to Order - 6:35 PM
2. Vote on Renewal of Junkyard/Automobile Graveyard Renewal Applications
 - a. Megan made a motion to renew both Junkyard/Automobile Graveyard Applications; Second by Scott
 - b. VOTE: unanimous
3. Approval of Minutes - March 6, 2018
 - a. Megan suggested revising Section 7, a, i to be more reader friendly.
 - b. Megan made a motion to accept the minutes as corrected; Second by Mark
 - c. VOTE: unanimous
4. Reports:
 - a. Town Clerk Report
 - i. None
 - b. Fire Chief Report
 - i. None

c. Highway Foreman Report

- i. Roger reported there has been a lot of snow in the past two weeks. They have been busy plowing, shelving, etc. He said the Crew is tired and the roads are soft, making plowing difficult.
- ii. Roger gave an update on the Truck Accident on River Road during the storm on March 7/8. The 2007 International was being towed for repair of the serpentine belt. Roger instructed Tow Truck to call when entering River Road so he could plow and sand as the truck broken down was the one that maintained that road. The Tow Truck Driver did not call. He hooked on and left, headed toward Turner. As he attempted a hill, the Tow Truck lost control, slid backwards, hit a pole, and the Town Truck went over an embankment. No Town employees were in the Town truck or hurt during the incident. There was no damage to the tow truck. MMA Risk Management sent an adjuster to evaluate the truck. The truck is considered a total loss. The Truck has a cash value of \$48,300.
 1. Amy presented two options: First Option: The Town could keep the Truck and Insurance would pay the Town \$40,050. (Cash Value minus \$8,000 and \$250 deductible.) Second Option: The Town would sell the Truck - MMA Insurance would pay the Town \$48,050 (Cash Value minus a \$250 deductible.) The Board asked Amy to research why we would be expected to pay the deductible.
 2. Roger had visit from Tow Truck Owner. The Owner apologized and told Roger he has contacted his insurance.
 3. Mark asked Amy to talk with MMA again and ask the following: Could we recoup any money we put into it? Can we recoup deductible? How does this process work? Megan said she thinks we should talk with a few people before we accept an offer. Amy will research the Insurance Carrier info. Amy will get Megan the VIN.
 4. Roger asked the Board for direction on what we should consider replacing it with. He stated it was a good truck without the new emissions. Scott said we should look at wheelers as the single axle trucks are not legal weight wise when loaded. A wheeler would result in less runs for sand, resulting in fuel savings.

d. Treasurer Report

- i. Amy reported that the March Excise Tax collected to date is \$25,566.64, which is 87% of the monthly goal. Amy is confident we will meet or exceed goal and reports we are still ahead of average for monthly collections.
- ii. Amy reported that there are two 2016 Lien Accounts which are due in full April 2, 2018 by 6 PM.
- iii. Amy also reported that there are 39 2017 Lien Accounts totaling \$33,817.41. Three accounts have been paid off since March 6, 2018.
- iv. April Tax Payments have started arriving. Cash Flow is good and a TAN Advance is not expected at this time.

e. Administrative Report

- i. Amy reported the Planning Board will meet again Wed April 25, 2018 at 6:30 PM
- ii. Mark Dubord will be installing LED lights in the fire station. He also did some lights and wiring at the Transfer Station.
- iii. Amy is requesting proposals for Internet and Phone at the Town Office.
- iv. She has also been exploring options for the Town Website
- v. Town Mowing is out to bid. Bids are due back by 6 PM on April 2nd and will be opened at the Select Board meeting.

- vi. Amy has been unable to finish updating Job Descriptions Deputy Treasurer, Maintenance and GA Director. Will try to make time in the next few weeks.
- vii. 2019 Budget - 2nd workshop tomorrow night at 6:30 PM
- viii. RSU 73 Budget Meeting is being held tonight. It was originally scheduled for Thursday 3/22. Amy doesn't know when it was rescheduled, but no notice was given.
- ix. There is a Road Committee on Tuesday, March 27, 4:30 PM

* Megan reminded Amy to prepare minutes from Meeting with Paul (Assessor) regarding the Eagle Creek Abatement Request.

5. Old Business

- a. Storm Closings - Megan
 - i. Megan reminded Department Heads and the Board that Overtime is paid to departments remaining open when any department closes. She also stated going forward; a unified, consistent decision should be made regarding storm closures.

6. New Business

- a. Change SB Meeting to Mondays starting in April - 6:30 PM
 - i. Scott made a motion to move the Select Board Meeting to Monday evenings starting with the next meeting; Second by Mark.
 - ii. VOTE: unanimous
- b. Budget & Meeting Information
 - i. Megan suggested Amy ask Departments to have numbers to Amy earlier so that Amy can prepare documents and get packets mailed before meetings start. (Amy will set a deadline and notify Department Heads.) She reported she had a few complaints.

7. Public Comment

- a. Tim Smith: Tim is concerned with a late start after Budget Workshops and then waiting for a new Budget with the new Fiscal Year. Scott agreed, but stated the Town would have to change the Fiscal Year in order to start earlier. Don Moreau asked if money appropriated has to be spent in that Fiscal Year and can't carry over. The Board stated that is correct. Any unspent funds go back into the General Fund to reduce the Commitment. Tim asked about the current process - asking if the Highway Crew preps the year before a major project. Roger said yes, they do culverts, ditching, etc. and then let it rest/settle.
- b. Tim Smith: Town Office hours are great. He asked if Transfer Station hours could be changed. He proposed Noon to 6 PM. Scott said the only problem is it would be dark during Winter months. Roger suggested we consider it for Summer hours. Juanita should be consulted.

8. Executive Session – 1 M.R.S.A. § 405 (6) (A) – Personnel Matters

- a. 7:08 PM - Mark made the motion to enter Executive Session; Second by Scott
- b. VOTE: unanimous

- c. 7:19 PM - Megan made the motion to exit Executive Session; Second by Mark
- d. VOTE: unanimous

- e. → Reviewed Procedures for Team Lifting; Will consider the purchase of a Genie Lift. Roger will review lifting capacity and the Highway Department budget

9. Adjourn - 7:22 PM