

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

March 6, 2018

6:30 PM

BOARD: Mark Chretien, Wayne Timberlake, Tom Gould, Megan Dion

DEPT HEADS: Donald Castonguay, Amy Byron

RESIDENTS: Dennis Sol

GUESTS:

PRESS: Pam Harnden

1. Call to Order - 6:30 PM
2. Pledge of Allegiance
3. Approval of Minutes - February 20, 2017
 - a. Wayne made the motion to accept the minutes as presented; Second by Megan
 - b. VOTE: unanimous
4. Reports:
 - a. Town Clerk Report - AMY
 - i. Amy reported the Nomination Papers became available March 1 and are due back April 13.
 - b. Fire Chief Report - DONALD
 - i. Donald reported Rescue 4 door opener is broken. He had the motor looked at and it was determined it can't be repaired. Overhead Door Co. will not fix it because it is not up to code. A new opener is \$2,200 with eyes and a light to indicate open/closed.
 - ii. Donald has 20 air bottles to be replaced. The current supply was purchased with a grant in 2003. They have a 15 year life and come due in September/October. He purchased 8 used bottles with 5 years of life left. The cost to replace the remaining 12 bottles is \$1,000 each.
 - iii. Donald is also looking at an increase in his budget due to the Minimum Wage hike. (It increased \$1/hour in January 2018 and will increase \$1/hour in January 2019.)
 - iv. Engine 1 recently underwent inspection. He has a quote on refurbishing the truck and would hope to get another 15 years. He reported there has been trouble with the wiring since new. (He is expecting 3 quotes and will bring them to the Board.)

- v. He reported Truck 4 was outfitted with new scene lights and is very happy with them.
 - vi. Donald has a quote from Mark Dubord to replace the Fire Station Lighting with LED lights and fixtures. The Town is eligible for a substantial rebate from Efficiency Maine. Mark made the motion to award the job to Mark Dubord; Second by Wayne. VOTE: unanimous
 - vii. Donald stated the the crew is holding steady at 17 firefighters. He reported they had a couple good stops this winter. They rely on mutual aid early and often. He said he has a good crew, but it is hard during the day as most firefighters work. He stated they had 2 unattended deaths this winter.
 - viii. He is anticipating some future needs. He would like to look at trading the forestry truck for a 4x4 mini pumper with foam system. There are several long icy driveways that are hard to access. He is looking across the country and is considering this for next fiscal year. (2020)
- c. Highway Foreman Report - AMY
- i. Amy reported there continue to be issues with the door and the Sand/Salt Shed. Roger met with a representative from Overhead Door Co. and they should be returning to replace the torn gasket. We are also expecting additional door openers to be delivered at the same time. (We are still holding the retainage until this issue is resolved.)
 - ii. The Highway Department has been patching on many roads and trying to keep up with frost heaves and pot holes.
 - iii. There have been a couple of repairs needed. The 2008 GMC needed a new sander chain and welding was completed on the plow blade.
 - iv. Roger is thinking about Spring and would like the Board to consider contracting out some of the sweeping such as the parking lot at the Town Office. We can look at it as we get closer to that time. (Amy will check with Bob Martin to see if that is something he is able to do.)
- d. Treasurer Report - AMY
- i. Amy reported \$47,409.99 in Excise Tax was collected in February. (162% of monthly goal) \$16,269.90 in Excise Tax has been collected to date in March. (55% of monthly goal) She reported we are significantly ahead of average for monthly collections.
 - ii. As of today, there are 3 Lien Accounts for 2016. These accounts are now in the 30-day period of redemption. Payment of three years taxes must be received by close of business on April 2, 2018. There are 42 Lien Accounts for 2017 totaling \$37,452.05. Two accounts have been paid off since the last meeting.
 - iii. Our balances remain good and no advance has been taken on the TAN.
 - iv. Amy is busy gathering and updating Budget Worksheets. Amy encouraged Department Heads to get their requests in for Fiscal Year 2019 ASAP.
 - v. Tom reminded the Board regarding the appointment of a Deputy Treasurer position and recommended appropriating a stipend as we look at the Office Administration Budget.
- e. Administrative Report - AMY
- i. Amy reported that she met with Paul Binette regarding an Abatement Request from Eagle Creek. She reviewed the worksheets and numbers and asked the Board to consider splitting the cost of Legal Advice three ways with Jay and Livermore Falls as the Hydro Dams span the three Towns. There was discussion on the expected outcome and the cost. At this point in time, we do not have any

idea what the cost will be. Mark made the motion to consult with the chosen Attorney; Second by Wayne. Discussion: Megan would like more information and Tom suggested the vote should be contingent on a favorable outcome determined by the Attorney. VOTE: NO; all opposed

1. Tom made the motion to consult an Attorney and split the cost three ways - contingent on favorable review of the case; Second by Mark. VOTE: unanimous
 - ii. The Road Committee has met and is working on the proposed projects and a related Budget Request.
 - iii. The Planning Board will meet on March 15 at 6:30 to hear two cases as there was no quorum on February 28th.
 - iv. Amy has been working on Bid Packets and presented Draft Bid Documents as well as a Bid Review Checklist to be used when reviewing Grounds Maintenance Bids due April 2 at the close of business.
 - v. Budget Workshops are scheduled for Wednesday, March 7, 14, and 21 - providing the weather cooperates. Due to the incoming storm, the Board made the decision to cancel the March 7 meeting and will meet on the 14th, 21st and 28th at 6:30 PM.
 - vi. The Board also discussed opening the Office and Transfer Station as scheduled and closing at Noon due to the snowstorm and expected travel conditions.
5. Old Business
- a. Megan asked if Job Descriptions have been drafted. Amy is working on them, but they are not completed yet.
6. New Business
- a. Mowing Bid Document Review - AMY
 - i. The Board reviewed the Draft Bid Documents and Advertisement. Amy will advertise and bids are due back by April 2nd at 6 PM.
7. Public Comment
- a. Event Notice - TOM
 - i. Tom took a call last weekend regarding a fishing derby on Long Pond. The resident was concerned about traffic, vehicle and foot across private property, dogs, etc. Tom suggested residents could provide voluntary notice to the Town and the event could be put on Town Website or Facebook page as a courtesy. He reiterated there is no obligation, but stated it is good PR. It could also result in free publicity...
8. Adjourn - 7:24 PM