

TOWN OF LIVERMORE

Board of Selectpersons

MEETING MINUTES

September 5, 2017

6:30 PM

BOARD: Scott Richmond, Mark Chretien, Wayne Timberlake, Megan Dion (6:38)

DEPT HEADS: Roger Ferland, Don Castonguay

RESIDENTS: Don Moreau, Dwight Hines

PRESS: Pam Harnden

MEETING

1. Call to Order
2. Approval of Minutes - August 22, 2017
 - a. Wayne made a motion to approve the minutes; Seconded by Scott.
 - b. VOTE: unanimous
3. Reports:
 - a. Town Clerk Report – N/A
 - b. Highway Foreman Report – ROGER FERLAND
 - i. Roger gave an update on Robinson Road. It was assumed that Robinson Road was an 18 foot road width wise. It was found otherwise when removing sand and sod at the road edge. The width varied from 18 feet wide to 22 feet wide in some places. Roger stated he has talked with a few people who recommend rebuilding Robinson Road at 20 feet with a 2 foot shoulder. Roger is concerned that 18 feet is narrow when meeting school buses and potato trucks. He reminded the Board that Robinson Road is a main route for emergency equipment to River Road. Scott agreed stating that if the road is too narrow, the weight of vehicles moving over upon meeting puts stress on the road edges. Roger said that most normally traveled roads are 20 feet wide. Building the road to 20 feet will change Bruce Manzer's quote, but Roger believes the job can be done within budget as they may not need as much gravel as previously thought. Wayne agreed saying good gravel was found when digging near his house even though it has been close to 50 years since part of that road was touched. Scott said that part of the road used to be closed during spring months when his father was a boy. Scott made a motion to build Robinson Road to 20 feet with 2 foot shoulders; Second by Wayne.
VOTE: unanimous
 - ii. Roger also gave an update on the 2007 International. He reminded the Board that the crew had been smelling antifreeze. The truck has been to Murray's for this, but Jesse was unable to find the source of the smell. The truck was back at Murray's two weeks ago for clutch work and Jesse found antifreeze leaking on number 6 cylinder. Jesse

recommended replacing the head gasket but it is possible that the head is cracked. Roger stated there is no water jacket on that cylinder. Jesse won't know if the head is cracked until he gets in there.

- iii. Roger reported that Cold Mix has been delivered.
 - iv. Richard Crocker completed the Road Side Mowing. Roger reported that there was an area at the new Sand Salt Shed, on the side closest to Route 4 that is very steep. The equipment was sinking in and was tippy. Richard did as much as he could, but at some time we may have to use a weed trimmer to get the area he couldn't.
 - v. The Fill-In Help Wanted Ad ran for a month with no applications. Wayne suggested we may want to follow up with Patrick Downing. He is already "on the books" and if we got in touch with him, it would allow time for training. Roger agreed and suggested we also re-run the ad with a pay range included. Wayne suggested we run the ad for two weeks adding the phrase "up to \$16 depending on experience". Amy will use MMA and the Town Facebook page as well as the newspaper. Roger will follow up with previous help to see if the proposed pay increase would be more inviting.
 - vi. Roger stated the Highway Department will be back on five 8-hour days next week.
 - vii. Wayne suggested we look into getting Roger a Bluetooth headset for use in the trucks. Amy will research. Wayne and Megan suggested the brand "Blue Parrot". They work well and block background noise. Megan stated the cost is approximately \$140.
- c. Treasurer Report – AMY BYRON
- i. Amy reported the August Excise Tax collected was \$43,173.16 (159% of the monthly goal) and the September Excise Tax collected to date is \$7,399.45. (27% of the monthly goal)
 - ii. As of today, there are 35 Lien Accounts for unpaid 2016 Real Estate Taxes totaling \$29,118.09. Three accounts were paid off since the last meeting. Lien Notices for 2017 went out on August 23, 2017. As of today, there are 83 Lien Accounts for unpaid 2017 Real Estate Taxes totaling \$77,943.25. Nine accounts have been paid off since the last meeting.
 - iii. Tax Bills will be processed and should be in the mail by the end of the week.
 - iv. The balance on-hand remains strong and at a healthy level. Amy does not anticipate needing a TAN.
- d. Administrative Report – AMY BYRON
- i. Amy stated that Travis Tardif, CEO continues to be very busy. When not meeting with residents or completing site visits, he is working on a revision of the Dog Ordinance and other Code Enforcement documents.
 - ii. Amy asked the Board to sign a Turn-Around Agreement for 269 Turkey Lane. The resident has signed it, but Amy forgot to get the Board's signature at the last meeting.
 - iii. Amy has been researching phone systems, and met with a potential vendor. Amy is concerned that the proposal doesn't address the internet issues and is very costly. She is going to check with other Towns to see what they are doing.
 - iv. Amy posted the Childhood Cancer Proclamation and mailed a copy to HaileyHugs in Bethel.
 - v. Amy will be attending NIMS 402 Training in Livermore Falls on Thursday, September 7th.
 - vi. The Androscoggin County Spirit of America Awards is Wednesday, September 13th in Auburn. Amy and Megan will be attending.
 - vii. Amy shared a letter from CMP describing a project and informational hearings that will be held around the State.

4. Old Business

- a. Sign FY 2018 Tax Rate Commitment
 - i. Amy reminded the Board that although they had voted at the August 22nd meeting on a mil rate of 16.40, they had not yet signed the commitment paperwork. Amy reviewed the Overlay and the Board signed the 2018 Commitment.
- b. Cemetery Policy
 - i. Amy provided the Board with a copy of the Cemetery Policy that was adopted in 2011. Amy reviewed the rules regarding benches, plants, trees, etc. and said that she had provided a copy to Bob Martin, Tim Cox and Lew Lyman. It was the intention of the Board that a copy of the policy be provided to those purchasing lots.

5. New Business

6. Public Comment

- a. Dwight Hines: Mr. Hines asked for clarification on the Limited Commercial Zoning – more specifically the 250 foot restriction. Mr. Hines asked why we need it. Megan answered that it was at the recommendation of Richard Marble (former CEO) to provide some control of where businesses can locate. The Town also sought to create and streamline the process of business development in Town. It may also help to increase property value within the Zone. Megan stated the reason for the small zone to start was that the Planning Board didn't think a larger zone would be approved at Town Meeting. The Planning Board is now rethinking that decision and is gauging the public interest in expanding the Zone. It was stated that many other Towns have a Limited Commercial Zone. Scott pointed out that some Towns, such as Turner have guidelines and design criteria in place that determine what type of building may be constructed. Amy stated that once the Planning Board is comfortable with the revision, they will hold a Public Hearing, and then it would come back to the Board for inclusion on the Warrant for Town Meeting.
- b. Don Moreau: Mr. Moreau asked for more information about the CMP project. Amy shared the letter with him.

7. Adjourn – 7:05 PM

Respectfully submitted,

Amy L. Byron, Administrative Assistant to the Board