

# TOWN OF LIVERMORE

## Board of Selectpersons

### MEETING MINUTES

May 16, 2017

6:30 PM

BOARD MEMBERS: WAYNE TIMBERLAKE, MARK CHRETIEN, TOM GOULD, MEGAN DION, TIM KACHNOVICH

DEPARTMENT HEADS: ROGER FERLAND, AMY BYRON

RESIDENTS: DWIGHT HINES, RAYMOND CASTONGUAY

PRESS: PAM HARNDEN

#### PUBLIC HEARING

Liquor License for DogLegs, LLC (Maple Lane Golf Course)

Public Comment

None

#### MEETING

1. Call to Order – 6:37 PM
2. Approval of Liquor License for DogLegs, LLC
  - a. Tim made the motion to approve the Liquor License for DogLegs, LLC; Second by Wayne. VOTE: unanimous
3. Approval of Minutes - May 02, 2017
  - a. CORRECTIONS: 1) Reports: Fire Department: Sentence #4 – “The” instead of they. 2) Treasurer Report: Item 2: “He was pleased with the improvements since his last visit.
  - b. Megan made the motion to accept the minutes as corrected; Second by Wayne. VOTE: unanimous
4. Reports:
  - a. Town Clerk Report –
    - i. N/A
  - b. Highway Foreman Report – ROGER FERLAND
    - i. Roger reported that there was an issue with rising water at the Bartlett Pond culvert. The Highway Department has opened the culvert three different times. It kept being filled up. Roger hired a certified trapper via Dave Chabot, Game Warden. The Trapper caught five beavers and removed them. There used to be a pipe structure around the culvert to discourage beavers from building, but it is gone now.

- ii. Roger called Adam Castonguay in regard to sweeping. He was on vacation. Roger found a 3 wheel (kicker style) broom through Eagle Rental for \$850/week. Although it doesn't pick up the sand, it was a good option to try. The broom worked for a short time and then broke down. Eagle provided a replacement machine. The Highway Department will have to go around and clean up the piles of sand after the sweeping is completed. Adam is going to do larger intersections such as Botka Hill Road and the Town Office Parking Lot.
  - iii. Roger rented a grader to work on shoulders. Gary Dorr will operate it. The intent is to smooth out some of the rougher paved roads and some of the gravel roads.
  - iv. The JCB is leaking antifreeze – Roger is not sure where the leak is. It could possibly be the heater core. It is going to Murray's to be pressure tested. Wayne asked about the age of the backhoe. Roger stated it is a 2005 with 7400 hours on it.
- c. Treasurer Report – AMY BYRON
- i. Amy reported the Excise Tax collected to date this month is \$32,509.67 which is 120% of our monthly goal.
  - ii. Amy met with the Assessor and worked out the details on the two pieces of property that will be put out to bid. He was able to confirm the right of way on the Paulino property and that the Mills property is a buildable lot. They will be posted in the local newspaper.
  - iii. As of today, there are 60 2016 Lien Accounts with a balance of \$50,170.56. Two accounts have been paid off since the last meeting.
  - iv. The Balance in our accounts remains at a healthy level and there has been no need to draw against the TAN. Amy does not anticipate having to draw on it at all this year. (This has not been the case in many years prior.)
  - v. Amy shared a memo compiled by Rob Taylor in regard to the RSU 73 budget. The School Board will vote Thursday night at 6 PM at the Spruce Mountain Middle School Cafeteria. It will then be a referendum item at the Town Level on June 13 – along with the State Ballot and the Municipal Ballot.
- d. Administrative Report – AMY BYRON
- i. Town Report is almost finished. There are just a few minor adjustments to make and it should go to the printers tomorrow.
  - ii. The Server crashed again last Wednesday. Amy spent several hours with Expenet recovering it. The new server is scheduled to be delivered next Wednesday.
  - iii. Amy is working with Employees and Department Heads on available paid time off. Some of the paid time must be used by June 30 or it will be forfeited.
  - iv. Amy met with Robert Martin this morning regarding the Cemetery Grounds Maintenance and Mowing. It is going well and he anticipates everything will be completed before Memorial Day.
  - v. All Town Departments will be closed Monday, May 29<sup>th</sup> in observance of Memorial Day. Amy will need payroll by Thursday morning, May 25<sup>th</sup> in order to meet the Bank's processing cutoff.
  - vi. Amy reported she has been invited to attend a MMA Risk Management Awards Breakfast.
  - vii. Amy reminded the Board of the need to close the Office early on Friday, June 30<sup>th</sup> to close out the books for Fiscal Year 2017.
  - viii. Looking ahead a little further, the 4<sup>th</sup> of July Holiday Schedule is as follows: All Town Departments will be open Monday, July 3<sup>rd</sup> and closed Tuesday, July 4<sup>th</sup>.

- ix. Amy shared a letter from Maine DOT in regard to a lot for sale on the Gibbs Mill Road. This might have been something a former administrator initiated previous to building the Sand/Salt Shed at its current location. The Town is no longer interested in the lot.

5. Old Business

a. Roads Update – TOM GOULD

- i. Nothing new other than LD 1588: If approved, this Bill would be problematic for many municipalities. In essence, the State wants to force access on private roads even those with easements. If understood correctly, this Bill would force towns to do maintenance year round on private roads with easements. Last year a similar bill was introduced, but did not pass. This looks like a modified version of that; Tom doesn't think it will pass, but will keep an eye on it.

6. New Business

7. Public Comment

a. Dwight Hines:

- i. Mr. Hines asked for another copy of the recently completed Audit. Amy said she had emailed him a copy, but would be happy to send another one.
- ii. Mr. Hines is concerned about the phrase "Right to refuse any/all bids" in recent Cemetery Mowing Bid Packets. In his opinion, the advice given by MMA doesn't look good. He reiterated that the Town should have checklist for evaluation of bids. He stated he may send a letter to the low bidder.

b. Roger Ferland:

- i. Roger is concerned about dumping of trash on private property. He was recently made aware of a situation on Waters Hill Road. The Town should notify the landowner as they may not be aware it is happening. Because it is private property, the Town isn't allowed to clean up...it is the Landowner's responsibility.

c. Raymond Castonguay:

- i. Mr. Castonguay asked about the condition of the South side of Waters Hill Road. He asked if there is any plan to work on it. Roger stated he is waiting for the water from recent rains to dry up. He intends to pull rocks, patch holes and work on the shoulders to improve drainage. (Wayne thought the last major work on that road was done in the 1960s. Raymond said it might have been as late as the 1970s or early 80s.)

8. Executive Session - 1 M.R.S.A. § 405 (6)(A) – Personnel Issue

- a. Mark made the motion to enter Executive Session; Second by Tim. VOTE: unanimous - 7:05 PM

- b. Megan made the motion to exit Executive Session; Second by Mark. VOTE: unanimous - 7:38 PM

> Discussion with the Auditor regarding best practices; Auditor to be invited back at a later date.

9. Adjourn – 7:41 PM