

# TOWN OF LIVERMORE

## Board of Selectpersons

### MEETING MINUTES

December 13, 2016

PRESENT: Tom Gould, Mark Chretien, Tim Kachnovich, Megan Dion

1. Call to Order – 6:30 PM
2. Approval of Minutes - November 29, 2016
  - a. Tim made a motion to accept the minutes as written; Second by Tom. VOTE: unanimous
3. Reports
  - a. Town Clerk Report – Renda Guild
    - i. NA
  - b. Highway Foreman Report – Roger Ferland (given by Amy Byron)
    - i. Roger’s notes indicate that the Highway Department has been busy plowing and sanding. Overall, the first storm wasn’t too hard to handle. The 2007 International is at Murray’s for a “low power issue”. He hopes to have a diagnosis by tomorrow. Roger has completed a “drive by inspection” of Cozy Cove Road in anticipation of plowing it once an easement is granted. He found a rope had been installed at the end where trucks turn around. He recommends that the Selectmen contact the landowners and request the rope be removed. (Resident Brenda Merrill said the rope will be removed if the easement is granted.) Other than the rope, he had no issues to be corrected for winter maintenance.
  - c. Treasurer Report – Amy Byron
    - i. Amy reported that the Town collected \$23, 630.37 in Excise Tax for the month of November. That is 87% of the monthly goal. The Town has collected \$15,114.85 in December. November and December are traditionally lower collection months and Amy feels confident we will make it up in other months. There are 30 accounts in Lien Status for 2015 – one account has been paid off since the last meeting. Amy will be processing 30-day notices on January 27<sup>th</sup>. There are 88 accounts in Lien Status for 2016 – three accounts have been paid off since the last meeting. The checking account balance is at a good level and we haven’t had to take any advances on the TAN.
  - d. Administrative Report – Amy Byron
    - i. Amy reports that the office continues to have issues with one computer in the office. It is the only computer running Windows 10. Expenet is

monitoring the situation and will evaluate. Amy asked again about the “lunch and learn” opportunity at Main-Land Development. We really need to get moving on this as the grant application is due January 17, 2017. The Fire Department has several grant applications in process. They are also looking for fundraising ideas. The Safetyworks report has come back. Amy will be working with the Department Heads to get corrections made. Amy asked the Board to vote again on the TAN and Truck Loans as the paperwork was lost. Paul Soucie will be picking up the paperwork and hand carrying it. (See Vote below.) Amy met with Paul regarding the proposed Dollar General project. It would bring in approximately \$10,000 in Real Estate Taxes. The proposed gift of 10 acres of land to the Town would mean an approximate decrease in Real Estate Taxes of \$192.00. Amy asked the Board for permission to host a Holiday Open House on Friday December 23 from 1 – 3:30 at the Town Office. Amy also notified the Board that the Town Office will be closing early on Friday, December 30<sup>th</sup> to close out the books for the calendar year.

#### 4. Old Business

##### a. Roads Update – Tom Gould

- i. Tom received a letter from an Attorney representing a resident on Keith Street. (a copy is included as part of the minutes) Tom called him and explained the background and the process we have been following. He stated we believe Keith Street to be private. Tom asked if anyone had evidence to the contrary, to please provide it. Until this issue is cleared up, we cannot plow it. Tom sent an email to Lee Bragg in regard to Easements and whether or not a Town Meeting vote was required as he and Mark have received conflicting answers. Mark asked that Lee’s response be given by email. Tom’s understanding is that as a general rule, a Town Vote is necessary.

##### b. Bridge Update – Amy Byron

- i. The Board was notified at the last meeting that Cea Jay Pitcher had withdrawn his bid to snow blow the Livermore – Livermore Falls Bridge due to the high cost of insurance. Amy talked with Brad Buzzell and he has agreed to snow blow the bridge at the cost of \$90/storm. He is a Town employee and is covered by Town Insurance.

##### c. Small Shed Update – Mark Chretien

- i. Mark reported that Bruce replaced the sills and they will be anchored down tomorrow. The building needs sheathing. Mark expects it should take a ½ day to finish. Tom asked about the quantity of sand left. Mark estimated 1,000 yards and said the Highway Department is using what they can but have to rescreen it first. Resident Dwight Hines asked a question about a rumor he had heard regarding the Town giving away the remaining sand. That is absolutely untrue. The remaining pile will be moved to another site, to be used by the Town as needed.

##### d. Marijuana Moratorium Ordinance Update – Amy Byron

- i. Amy presented a draft copy of the Marijuana Moratorium Ordinance. A motion was made by Tim to proceed to Special Town Meeting on January 10, 2017; Second by Tom. VOTE: unanimous
- e. Snow Plow Turn Around Agreement Update – Amy Byron
  - i. Amy presented a list of potential Snow Plow Turn Around locations. This list was developed by Roger Ferland, Highway Foreman and Amy. They will work together to approach landowners to see if they are agreeable to the Turn-Around Agreement. If so, the signed Agreement will be brought back to the Board for their approval.
- f. Lost Loan Paperwork
  - i. Votes
    - 1. A motion was made by Megan approve the TAN and Truck Loans a second time as the initial paperwork was lost in transit; Second by Tom VOTE: unanimous

5. New Business

6. Public Comment

- a. Nancy Allard: Ms. Allard asked about the handling of payroll when closing out the books on December 30<sup>th</sup>. Amy explained the difference between fiscal and calendar years and stated that payroll figures would include that last payroll to be issued on December 23<sup>rd</sup>. Ms. Allard suggested that the Time and Place of Meeting is required on the Agenda. She suggested we might want to check with MMA. Ms. Allard asked about the potential of revenue from Marijuana Sales. Tim stated that the State had not worked out all of the details and that there is much uncertainty of the guidelines. A Moratorium Ordinance will provide time for those details to be worked out before the Planning Board is required to make decisions on the location of Marijuana-related businesses.
- b. Dwight Hines: Mr. Hines reported that he had a meeting with the DA. He is also working on a recommendation for a paid exercise benefit for employees. He suggested the Town might want to consider such a benefit. He has filed a complaint about insurance companies in regard to the sometimes expensive tests they require. He stated he is against a Marijuana Moratorium as he feels it is an unfunded mandate. Mark reminded him the Town wants to see what the State guidelines are.
- c. Brenda Merrill: Ms. Merrill asked about the location of the proposed Dollar General. She asked for a copy of the list of proposed turn-around agreements. She clarified that there were NO turn around agreements from the past – it was probably a “gentlemen’s agreement”

7. Adjourn – 7:04 pm