

Town of Livermore
Board of Selectpersons
November 1, 2016

MEETING MINUTES

PRESENT: Tom Gould, Wayne Timberlake, Megan Dion, Tim Kachnovich, Mark Chretien

1. Call to Order and Pledge of Allegiance – 6:30 PM
2. Approval of the minutes of October 18, 2016 meeting
CORRECTION: Tom stated section 3b4 should state “**can’t** use loading ramps”. A motion was made by Megan to approve the minutes as corrected; Second by Tom. VOTE: unanimous
3. Reports
 - a. Town Clerk Report – Amy for Renda
 - i. Amy reported the office has processed about 350 absentee ballot requests. Thursday is the last day to request an absentee ballot. The clerks have also been busy with Dog Licenses and Real Estate Tax Payments. The Assessor was in the office today and completed the Town Municipal Tax Evaluation. Renda is hoping that there will be some money available after the windows have been replaced to address issues with the counter. Renda asked if anyone was available to help with Election set-up on Tuesday. There are many jobs to be done. (Tom Gould and Tim Cox said they could help.)
 - b. Highway Foreman Report – Roger Ferland
 - i. Roger asked if the Town intends to snow blow the bridge between Livermore and Livermore Falls this winter. If so, should we hire another worker or put it out to bid? The Selectmen asked Amy to check with Kristal in Livermore Falls to see if they are agreeable to help maintain the bridge. Amy stated that Livermore pays the bill and then the Treasurer bills Livermore Falls for their share at the end of the season. The Selectmen agreed to put the job out to bid if Livermore Falls wishes to help maintain the bridge.
 - ii. Roger asked the Board to approve a Job Application for a part-time pool driver. Roger and Amy have reviewed his application. The candidate will be retiring from DOT shortly and has a lot of experience. Amy has completed a 10 year driver screening – it contained no infractions. A motion was made by mark to hire Michael Maxwell as a part-time pool driver; second by Tim. VOTE: unanimous. (Amy will contact Mr. Maxwell to set up an appointment to complete his paperwork.)
 - c. Treasurer Report – Amy Byron
 - i. Amy reported that the Office has registered many cars. The Excise Tax collected to date in October is \$43,136.14. (159% of the monthly goal)
 - ii. There are 33 – 2015 Lien Accounts with a total due of \$30,501.04 (unchanged from the last meeting) There are 96 – 2016 Lien Accounts with a total due of \$89,614.37 (also unchanged from the last meeting)
 - iii. The Audit was postponed by the Auditor due to a health issue.

d. Administrative Report – Amy Byron

- i. It continues to be incredibly busy in the Office. Amy reported that Jean Tardif no longer wishes to be the General Assistance Director. Amy asked for direction in seeking a new Director. The Board wishes that this work would be assumed by someone in the Office. Amy will start a search for a new Director.
- ii. Amy asked if the Board wished to make a donation to the Spirit of the Season drive. Amy distributed information – no decision was made.
- iii. Amy reported a damaged tree at the Fuller Cemetery. The tree base is completely rotted out and the tree has a crack the entire length of the tree due to a lightning strike. The estimate to have it removed is \$3,800. Highway Foreman Roger Ferland asked if CMP would help with the tree removal. Tim Cox though probably not because it isn't touching power lines. Tim reported the money budgeted for tree removal has already been expended. Amy stated there is money in a Trust Fund, but doesn't know the conditions required to make an expenditure. Tim said in most cases only the interest can be used. This will be addressed during budget workshops and possibly brought to Town Meeting for appropriation.
- iv. Amy distributed information about a DEP grant opportunity. MainLand Development has expressed interest in the project and would like to host a "lunch and learn" for those interested in the project. Please let Amy know if you would like to attend.
- v. The Fire Department is the recipient of a grant in the amount of \$4,615.00 for F4 escape kits.
- vi. Amy asked for a vote to approve the TAN proposal made by Androscoggin Savings Bank. A motion was made by Mark to accept the terms of the TAN Proposal; Second by Tim VOTE: unanimous
- vii. Amy asked for a vote to approve the Truck Loan proposal made by Androscoggin Savings Bank. A motion was made by Mark to accept the terms of the TAN Proposal; Second by Tim VOTE: unanimous

4. Old business

a. Roads/Easements – Tom Gould

- i. Tom did not have much to report on easements. In regard to Wyman Road, MMA reiterated when in doubt, don't plow it, which is kind of opposite of what the Town has done in the past. MMA recommended we recheck the minutes for information on this road. In doing so, Tom found information on the 1980 Town Warrant. There is some question as to whether the Article refers to the correct road. Mr. McHugh maintains his road is that road. Details are very "fuzzy" and we need to locate the road. (Wayne asked for clarification of the wording of the 1980 vote.) Roger stated there has never been a horizontal road from the Riverside School to Wyman Road. He shared the names of residents who may have information with Tom. Tom did find a Quitclaim Deed, but noted the Deed was not signed by the Town. Resident Brenda Merrill asked about Lee Bragg's decision on the necessity of a title search. Both MMA and Lee Bragg's answer has been "yes" – title searches are required. Tom suggested each land owner research their deed for the property description before paying for a title search.
- ii. Tom found a record of votes in 1987 to accept Keith & Marcus Streets with conditions. This is not a recommended practice. This must have been determined back then as 2 years later the easements were produced. When asked if we can plow Keith Street as far as the Town owns, Tom's answer was "No – we don't own the whole road." He suggested we may be able to ratify by prescriptive use if the easements aren't ratified.

b. Open Bids – Windows

i. Two Bids were returned:

1. Crapott Construction - \$3,650
2. Ken St. Pierre - \$4,231.02 (because paperwork does not state model of window to be used, Amy will verify with Ken.)
3. A motion to accept Ken St. Pierre's bid was made by Megan providing the windows to be used meet the criteria; Second by Tim. VOTE: unanimous

5. New business

a. Cemetery Update – Tim Cox

- i. Tim attended the meeting tonight to refute Ms. Probert's claims of nepotism and to defend the Town's honor. In regard to Ms. Probert's claim of conflict of interest, Tim doesn't feel it is an issue, but would be more than happy to step down if the Board wishes. The Board agreed there is no conflict and that the procedures are not in opposition to any statute. Tim stated the Committee hasn't had a meeting in some time, but continues to keep plugging away with the same budget. Tim assured the Board that he follows the same methods and uses the same materials as other providers. He has cleaned 80,000 stones with no complaint. He is the only company in this area that repairs stones other than Colette Monument. The cleaner that Ms. Probert suggested costs \$60/gallon – and it takes ½ gallon to clean one stone, which is not economically feasible. Tim stated that many stones are marble, which is compressed sand. Chemical cleaners should not be used to clean marble. He has never seen bleach crack or damage stone. Tim asked if we should put it out to bid. Mark stated he has talked with Don Simoneau and is confident the Town is in the clear.

6. Public Comment

- a. Dwight Hines: He thanked Amy for the written response from MMA. He stated there are over 100 attorneys in our area, but no public defender for the State. He maintained this raises issues of credibility and competency. There is no real structure for a public defender. He has attended a conference on elderly abuse...there was a lot of good information.

7. Executive Session – 1 M.R.S.A. §405(6)(A) – Employee Review

8:00 PM

A motion was made by Megan to enter Executive Session; Second by Wayne
VOTE: unanimous

8:30 PM

A motion was made by Wayne to exit Executive Session; Second by Megan
VOTE: Unanimous

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A motion was made by Mark to take Roger off probation and award his paid time off as agreed at time of hire; Second by Tim
VOTE: Unanimous

8. Adjourn - 8:32 PM