

# Town of Livermore

## Board of Selectpersons

October 18, 2016

### A G E N D A

PRESENT: Wayne Timberlake, Tom Gould, Mark Chretien, Megan Dion (absent: Tim Kachnovich)

1. Call to Order and Pledge of Allegiance – 6:30 PM
2. Approval of the minutes of October 4, 2016 meeting

\*AMMENDMENTS\*: 1) Mark – in regard to the motion to approve the purchase of a truck, the motion was made by Mark, not Tim. 2) Tom – in regard to easements, (Section 6 a iv) – it should read “The Town has easement file folders for Cozy Covey Rd., Keith St., Marcus St., Pulsifer Road, Richmond Hill Road, and Bartlett Pond Road.) \*It was also noted that in some cases, those folders were empty.\* 3) Also, in Section 6 a i: the minutes should read, “but he has \*not\* been able to locate the record of a Town vote to accept the road as a Town Way.”

Megan made the motion to accept the minutes as amended; Second by Wayne. VOTE: unanimous

3. Reports
  - a. Town Clerk Report – Renda
    - i. Krista and Renda attended the Secretary of State Elections Conference. This election will be highly watched; therefore we are scheduling extra workers and will have traffic control in the parking lot. 209 absentee ballots have been processed in 9 days. Today is the cutoff for new voter registration. The office has been busy processing hunting licenses, taxes, dog licenses, and snowmobile registrations.
    - ii. Tom asked Renda about research regarding Keith St. Who split it all up? Renda’s research revealed it was split by Charles Keith. She said Mrs. Hayford has the records and information. Renda is also doing some research on Dwight Lamb’s interest in the Wyman Road matter.
  - b. Highway Foreman Report – Roger
    - i. The new truck has been delivered to H.P. Fairfield. It will take approximately 1 month to get it set up.
    - ii. The 2007 International has been in the shop for clutch replacement and the broken spring replaced. The bill came in at \$3,700 as the seals in the transmission were bad also.
    - iii. The 2012 Volvo is serviced. Everything is inspected and ready to go.
    - iv. Roger was notified by DEP that the Town can use loading ramps at the new building. It is DEP’s position that loading should take place inside the shed. Roger states the building is big enough, but “reach” is an issue with the loader. DEP’s suggestion is to build a sand ramp inside the building. Roger is concerned with “shift”. We will hold off making any decisions/appeals until we meet final

inspection on the new building. One alternative would be to install a deflector on the loader bucket. Wayne asked if someone could weld something. Roger reported that the door has been installed and paving will be done Thursday and Friday.

- v. Roger and the Highway Department have replaced the Transfer Station Gate. He asked about underground phone wire. He had confirmed with Mark Dubord that there is no power at the pole. Amy will check with Fairpoint – the service should have been moved last year.

c. Treasurer Report – Amy

- i. Amy reported that the excise tax collected for September was \$36,716.47 and the excise tax collected for October to date is \$19,540.03. (already 72% of monthly goal) There are 33 accounts in lien for 2015, which is unchanged from the last meeting. There are 96 accounts in lien for 2016, which is down 7 accounts from the last meeting. The audit was rescheduled by the Auditor for the last week of October.

d. Administrative Report – Amy

- i. Amy presented an abatement for the Jipson family. They qualified for a Homestead Exemption, but it was not entered in TRIO. Megan made a motion was made to approve the abatement; Second by Tom VOTE: unanimous
- ii. Amy reported that Medicine Disposal Day is this Saturday. Details and locations are available on the poster in the Office.
- iii. Amy asked Pam Harnden to include information on the dissolution of OCRR in her newspaper article.
- iv. Amy reported that Dave Lovewell wishes to dissolve the Cemetery Mowing Contract after November.
- v. Amy asked for the Board's direction in seeking a new GA Director if Jean steps down. They would like for GA to remain in Livermore if possible. Amy will check with the office staff to see if someone is willing to take it.
- vi. Amy reported about a DEP Grant opportunity. She suggested we may want to schedule a Road Committee Meeting to go over the paperwork and scope of the project.
- vii. Amy asked the Board about a Joint Meeting of the three Town's Select Boards and the RSU 73 Board. The Select Persons will check their calendar and let Amy know which date works best for them.
- viii. Tom asked for clarification on the Maintenance Budget. There is some confusion about supplies and wages breakdown. With the various projects going on, we want to make sure we have enough budgeted to cover needs for the rest of the year. Mark stated that the job took a long time, but that the job was done correctly. The building was in bad shape and required siding replacement, primer, and paint. One gable end needs to be done, but the storage container is in the way.
- ix. Amy notified the Board that there is a large tree at Fuller Cemetery with damage. She is obtaining quotes for its removal.

4. Old business

a. Roads/Easements – Tom

- i. Tom spoke with Mr. McHugh to make sure we have all the documentation he wanted to go to the Lawyer. It will be sent to MMA first, to see what can be done at no charge before involving the Town Attorney. Tom thanked Amy & Renda for their help with a lot of research. This has been a long, complicated journey and we look forward to seeing it completed. The clerks will offer their Notary Service for residents needing Easement paperwork completed.

- b. Personnel Policy – Amy
  - i. The Personnel Policy was unanimously adopted with the revisions discussed at the October 18, 2016 meeting.
5. New business
6. Public Comment
  - a. Dwight Hines requested written opinions from MMA regarding Executive Session citations, Public Comment and the Town use of email. He has concerns regarding credibility and bias.
  - b. Deb Probert came into Town Office a few weeks ago with concern about the cleaning of stones at Town Cemeteries. She has Fuller and Boothby roots and is a history lover. She has taken a 4 day workshop to learn techniques and care and has done repair in several cemeteries. She was extremely distraught to find that True Cemetery was cleaned. She asked about the law requiring notice to residents. We are not aware of any such law. She is concerned about the damage caused by using harsh chemicals and would like to make certain that it doesn't happen again. **\*\*Amy will check on the situation and report back to the Board at the next meeting.\*\***
  - c. Brenda Merrill voiced concerns with the potential to abuse the opportunity to provide public comment. This was directed at Dwight Hines. She states that in her experience as a previous Board Member, public comment must be specific and should only be offered during the public comment portion of the meeting. People cannot just interject whenever they want.
7. Adjourn – 7:25 PM