

Town of Livermore
Board of Selectpersons
June 27, 2016

MEETING MINUTES

Present: Tom Gould, Mark Chretien, Wayne Timberlake, Tim Kachnovich, Megan Dion

Call to Order and Pledge of Allegiance – 6:30 PM

1. Election of Select Board Chair
 - a. A motion was made by Tim Kachnovich to nominate Mark Chretien; Second by Wayne Timberlake. Vote: Yes – 4; No - Megan

2. Approval of the minutes of June 13, 2016 meeting
 - a. A motion was made by Tim Kachnovich to approve the minutes; Second by Wayne Timberlake. Vote: Unanimous

3. Reports
 - a. Town Clerk Report – Amy Byron for Renda Guild
 - i. Cemetery Lot Conveyances – There are several cemetery lot conveyances that require two signatures from the Select Board.
 - b. Highway Foreman Report – Ben Campbell
 - i. The ditching is finished on Gibbs Mill. The crew has fixed a washout on Waters Hill. The crew has been patching, with 12 tons of patch purchased. (11 tons has been used.) The crew has pulled rocks and replaced a culvert on Norton Rd. Both Internationals were at Murrays for spring & brake issues. The crew has been busy trying to keep up with the south end of River Rd. (It is in very bad condition.) (All-State has not called in regard to cold mix.)
 - ii. Butterhill Rd. has been through the Dig Safe process. There is a large hump that Ben is hoping to cut and patch and he will remove a couple of rocks while they are there.
 - iii. Ben asked about getting a Town Decal for excavator. Amy will research who we used in the past.
 - c. Treasurer Report – Amy Byron
 - i. Amy reported that the Excise Tax for the month of June is \$27,975.04 and we are \$74,024.50 ahead of our FY2016 Excise Tax Revenue Goal.
 - ii. Rapid Renewal and Online Tax Payments continue to be utilized and are gaining in popularity.
 - iii. There are 44 FY2015 Liens totaling \$35,486.91. We started with 117 accounts. Amy sent out reminder postcards last week.
 - iv. Amy has been working with our bank representative, Lena Hann, to facilitate a change in credit card and echeck processing. It should “go live” tomorrow, June 28th.
 - d. Administrative Report – Amy Byron
 - i. It has been incredibly busy in the office – busier than in previous years.
 - ii. Amy asked the Board about trimming at the Pines. Tim Cox has done it in the past and is willing to do it again. The Board felt it was a good idea and

authorized Amy to talk with Tim to see what he thought the cost estimate might be.

- iii. Amy asked Mark Chretien about the truck quote and whether or not we intended to keep the body and plow. Mark did not have a written quote. No decision was made. Mark said he would try to get the Road Committee together before the next meeting to discuss it.
- iv. Amy distributed a written email response from MMA in regard to town email accounts on personal devices.
- v. Amy reminded the Board that June 30th is the end of the Fiscal Year and the office would be closing at noon.

4. Old business

a. Sand/Salt Shed – UPDATE

- i. Amy signed the necessary documents to get the ball rolling with Trasks on the Sand/Salt Shed. Amy will check with Scott Braley on a change order for the door width and roll up door.

b. Roads – Tom Gould

- i. We need to move...MMA says the easements we have on file are not legally binding. Six roads are affected. (Keith, Marcus, Cozy Cove, Pulsifer, and Bartlett Pond Rd.) We do not think this will be settled before snow flies and we need to notify the residents on those roads. Tom offered to help Amy draft a letter. A question was raised about Richmond Hill Rd. Extension. Tom's believes it was plowed 30 years ago in some sort of a trade deal and we cannot legally maintain it. Tom is still digging. The three roads discontinued last year are Brewster, Bryant, and Toncer. Resident Brenda Merrill spoke up and said she felt the Select Board acted to the "best of their ability" in 1989. She wanted to know the Board's plan to proceed. The Board doesn't want to make any promises. Brenda stated it was her hope that the Board would work with residents for a solution. Tom reiterated that Legal Easements require a unanimous decision by the residents. It only takes one opposed resident to shut it down. Tom has been working with MMA and is waiting for some details. There are two roads still in question – although the question is getting smaller. He is trying to do as much free research as possible before involving lawyers. Tom will update the Highway Department once it is all settled. (There is some question regarding Beechwood Terrace. Amy will contact Peter Coughlan to see where we are at with the updated road inventory and map.

c. Personnel Policy - *TABLED*

d. Administrative Assistant Job Description - *TABLED*

5. New business

- a. A motion was made by Megan Dion to appoint Tom Gould as Vice Chair; Second by Mark. Vote: Yes – 4; Tom abstained.
- b. Wayne Timberlake asked about the Meeting Schedule and the possibility of changing the meetings to Tuesday nights, starting with the July 11th Meeting. After some discussion, Mark Chretien made the motion; Second by Tim. Vote: unanimous
- c. Tom Gould asked to discuss the Political Activity Section of the Personnel Policy. It is Tom's opinion that there should be equal treatment and consistency in regard to political activity on Town Property. The Select Board has had complaints about inconsistency and

they wish to develop some ground rules. They want to include Employees in this process. *Amy will research*

d.

Public Comment

e. Dwight Hines

- i. Dwight cited a US Supreme Court ruling whereby the Prosecutor cannot rule on an appeal. It is considered a Conflict of Interest. He cited a particular case where a Judge's wife works in the same department. The Judge recused himself on part of it. (Bablo)
- ii. Courts not open
- iii. State has passed a law that allows seniors to work in exchange for \$700 credit on property tax. Dwight thinks the Town should consider an ordinance.
- iv. He has been in touch with the DEP. It is his opinion that it would take 150 years at present rate to contaminate aquifer.

f. Raymond Castonguay

- i. Raymond asked about the Town's legal fees – specifically why they are so over-budget. He also asked about the process to change Town Meeting to weekend. Wayne Timberlake stated it used to be held on the weekend years ago and that approximately the same amount of people turned out as do during the week. He also stated it didn't matter if it was June or March. The time changed when the Town changed its fiscal year. *Amy will research*
- ii. Raymond also asked about the door on the Sand/Salt Shed. In his opinion, we should do the wider door and do it now, not later.

g. Brenda Merrill

- i. Brenda asked for a breakdown of legal fees. Amy did not have an exact breakdown, but said that the majority of the overage was due to Mr. Hines and the Carriage House Appeal. She stated she didn't appreciate her tax dollars being used that way.

h. Tom = Personnel Policy / Political Activity: equal treatment / consistency...complaints; ground rules – impeding traffic, etc. Employee involvement. *Amy will research*

6. Executive Session – 1 M.R.S.A. § 405(6)A – Personnel Matter

- a. 7: 30 *IN* A motion was made by Tim Kachnovich; Second by Tom Gould.
Vote: unanimous
- b. 7: 57*OUT* A motion was made by Mark Chretien; Second by Wayne Timberlake.
Vote: unanimous

→ A motion was made by Megan Dion to hire ~~Bruce~~ Buzzell as the Highway Fill-In; Second by Tom Gould. Vote: unanimous

→ Amy will schedule Highway Foreman Interviews for Wednesday, July 6 starting at 5:30

7. Adjourn

Upcoming Dates:

- Fiscal End of Year – June 30, 2016 – Office closing at NOON
- Select Board Meetings – July 11, 2016 and July 25, 2016 - 6:30 pm @ Town Office
- Planning Board – July 20, 2016 – 6:30 @ Town Office