

Town of Livermore
Board of Selectpersons
May 16, 2016

MEETING MINUTES

PRESENT: Peter Castonguay, Tom Gould, Megan Dion, Mark Chretien (Absent: Tim Kachnovich)

Call to Order and Pledge of Allegiance – 6:30 PM

1. Approval of the minutes of May 2, 2016 meeting

A motion was made by Megan Dion to accept the minutes; Second by Tom Gould. Vote: unanimous

2. Reports

a. Town Clerk Report – Renda Guild

- i. Renda has been presented with a gift of a cemetery plot in Waters Hill Cemetery. The Selectmen need to vote to accept the gift. A motion was made by Mark Chretien; Second by Megan Dion. Vote: unanimous.
- ii. Renda and Krista attended AVS Training. This AVS equipment will enable hearing/sight impaired residents to vote. It is very user friendly and will be used at June primary.
- iii. 2016 ATV stickers are available at a cost of \$34.
- iv. Renda will be posting a Public Hearing Notice for the Sand/Salt Shed.
- v. Renda worked with Paul on personal property tax issues. There are still a few declarations outstanding. If not returned by 6/1, he will assess a figure. The Property Tax Field Work is almost done.

b. Transfer Station – Juanita Jordan-Bryant

Juanita attended a meeting at OCRR Wednesday. There was a consensus to dissolve the corporation in one year. There will be one more meeting in July. There is a Certified Letter coming. Juanita asked for help from a Selectperson.(Mark volunteered.) Megan asked for Juanita's opinion on the dissolution. Juanita feels we should try to recoup as much as possible. Because our containers are provided by OCRR, we may need to purchase a container. Juanita has obtained figures (cost for disposal) of TVs, lightbulbs, etc. The hauling rates will be negotiated. Megan asked about budget numbers. Juanita stated that OCRR runs a different fiscal year and should be dissolved by July 2017. Juanita hopes we can adjust fees to cover costs.

c. Highway Foreman Report – Ben Campbell

- i. Ben is trying to figure things out where Gerry left off. The garage has been cleaned and organized. They finished trimming on the River Road. One truck has been in for service and may need a new clutch. They have been working on the pressure washer and got it running. They have patched Butter Hill Road and River Road. Ben was able to recover the Dig Safe Tickets that Gerry had gotten, but had been misplaced. They have started replacing some culverts on Turkey Lane and hot topped over the culverts. (Hot top is cheaper than patch and the right way to do it.) They have one more culvert on Turkey Lane and a little more ditching to be done. Ben asked about getting some loam to repair a resident's lawn on River Road. The loam is needed to repair some damage that happened

during the paving project. (Peter recused himself on any decision. Peter advised the Board to go take a look before making a decision.) Ben stated that he had started haying and seeding, but the resident wants loam. It was suggested that the Board table the decision so the Board could inspect the damage. Resident Johnny Castonguay asked about decision making. He felt the Foreman should be able to make some decisions without coming to the Board and waiting another two weeks for a decision. It was pointed out that River Road is a 4 rod road and the damage is within Town's property. There was a concern any changes to the lay of the land could cause water and drainage issues. Mark Chretien suggested using just a little bit of loam; don't change route of water. Ben asked about switching to ten-hour days. The sun is up at 4:30 and the daylight is good. With the current staffing, it takes a while to get things done. The Board agreed to the change in schedule.

- d. Treasurer Report – Amy
 - i.
 - e. Administrative Report – Amy
 - i. Amy will check with Tim and with LES to see if we can change nights for the meeting. Weds. 6/8?
3. Old business
- a. Sand/Salt Shed – UPDATE
 - i. The mandatory pre-bid meeting will be Thursday 5/12/2016 at the Transfer Station. Scott Braley will hold the Bid opening on Thursday 5/26/2016 at 1 pm at the Town Office.
 - ii. The Highway Department was asked to remove culverts/metal/ etc. that are on the job site.
 - iii. We will present a fabric building as a second option. The price estimates are \$203,000 and does not include paving. Amy will work on a powerpoint presentation.
 - iv. Dwight asked about Bond figure. Amy offered to provide Bid Documents for review after meeting. (The documents must stay in the office.)
 - b. Discontinuance of winter maintenance on private and easement roads
 - i. Tom has found all Town Reports back to 1893. All have been reviewed and recorded on the spreadsheet. Tom has consulted with MMA in regard to the 1989 warrant & easements. MMA's position is that they are legally ineffective. Toms feels we are back where we were worried we were. He said that people did the best they could, but the easements are not legal documents. The intent was there, but they must be fixed to be legal. We will not be ready to present this at Town Meeting. It will be a longer process. We should plan now to notify residents on 6 roads before snow flies.
 - c. Personnel Policy
 - i. Two employees have questions about the section of the policy that addresses Concealed Carry. Since those employees were not at the meeting, we may need to schedule an Executive Session. Amy will research minutes, looking for thoughts and intent.
 - d. Administrative Assistant Job Description
 - i. TABLED
 - e. Security Cameras – Highway Garage
 - i. Amy will check to see if there is a wireless model available.
4. New business
- a. Announce Administrative Assistant Appointment

- i. Peter asked for a motion and second to appoint Amy Byron as the new Administrative Assistant.
 - ii. A motion was made by Megan; Second by Tom; Vote: yes – Tom, Megan, Peter; No - Mark
 - iii. A motion was made by Megan to set the salary at \$680/week for the Administrative Assistant and \$170/week for the Treasurer until 7/1; Second by Tom. Vote: unanimous
 - b. Highway Foreman
 - i. Amy will post the position to close 6/17/2016 at 4 PM. She will also post the per diem highway worker position.
5. Public Comment
 - a. Ron Greenwood spoke in regard to the roads issues. Ron referenced the March 7, 2016 minutes and more specifically the status of Stonewall Drive. He informed the Board that Stonewall Drive was the last road accepted by the Town. He wished the Selectmen had researched a little more before upsetting residents. He was assured that the Staff and Selectmen are doing their best in trying to get organized and Stonewall Drive is not in question.
 - b. Brenda Merrill was upset with the fact that she learned about the roads issue in the paper. She thought the Board should have contacted residents first. She also said that research should have been done first and decisions made later. Tom spoke up and reminded her of the liability to Town. Tom apologized, and stated if faced with this decision again, he would make the decision to protect the Town.
 - c. Dwight Hines is waiting to hear from Supreme Court. He noted the packed Recreation Field on Saturday. He feels the Town has a problem with sustainability. He feels we are facing negative growth and increased Tax Rates. He would like to see the Town working on ways to work positively. He feels there are alternatives to mowing – such as leaving the wildflowers. He says spraying will kill bees. He would like to see an ordinance introduced on a future agenda to allow residents \$750 off their property taxes if they do work for the Town.
 - d. Raymond Castonguay voiced concerns about liability issues and work quality monitoring.
6. Executive Session – 1 M.R.S.A. § 405(6)A – Personnel Matter

A motion was made by Peter Castonguay to enter Executive Session; Second by Tom Gould. Vote: unanimous

A motion was made by Mark Chretien to exit Executive Session; Second by Tom Gould. Vote: unanimous

A motion was made by Megan Dion to appoint Ben Campbell as the Interim Highway Foreman at a rate of \$19.00/hour \$19.00/hour – retroactive to Tuesday 5/3; Second by Tom Gould. Vote: unanimous
7. Executive Session – 1 M.R.S.A. § 405(6)A – Personnel Matter

Peter Castonguay made a motion to enter Executive Session; Second by Tom Gould. Vote: unanimous

Megan Dion made a motion to exit Executive Session; Second by Tom Gould. Vote: unanimous

NO DECISION was made.
8. Adjourn