

Town of Livermore
Board of Selectpersons

April 19, 2016

MINUTES

Present: Megan Dion, Tim Kachnovich, Mark Chretien, W. Tom Gould, Peter Castonguay

Call to Order and Pledge of Allegiance

1. Approval of the minutes of April 4, 2016, meeting

*Corrections: Megan asked to have "Don C." changed to Donald Castonguay (Item 7, d. i.) (highlights) Peter Castonguay asked for clarification of the Motion regarding the Maintenance/Highway Worker Position. It should have read, "A motion was made by Peter Castonguay to hire Bruce Webster to fill the Maintenance/Highway Worker Position at the rate of \$12.00/hour pending a clean records check and DOT physical." Tom Gould stated there is an error in the minutes regarding private and easement roads. It should read, "There are a half-dozen Town Reports missing and one (1921) has no warrant." Delete: "We are missing the 1924 Town Report." Tom made a motion to accept the minutes as corrected; second by Tim Kachnovich.
Vote: unanimous

2. Reports

a. Highway Foreman Report

- i. Gerry reported that brush trimming is almost finished. They are currently working on Bear Mountain Rd They have been patching. They have spread 2yds of patch on the River Road from the intersection to the Lovewell residence. Gerry reported that Butterhill Road is in bad shape. It will require a lot of patching. Hathaway Hill has quite a few potholes and will require some patching. He is having a hard time getting the patch to stay because of water. In many places, the shoulders of the road are too high. This will be corrected when the ditching project takes place. He will check on sweeping. We may need to sub out, because rentals are getting hard to find. Gerry asked if the area on Round Pond known as the Pines should be maintained. The Town has an agreement to maintain it. Peter asked about road postings. Gerry stated that the signs were pulled today.

b. Treasurer Report

- i. Amy Byron stated that the Excise Tax collected to date is \$30,563.55. She said that Rapid Renewal and Online Property Tax payment have been very popular. There are 48 accounts in Lien for Fiscal Year 2015 with an unpaid balance of \$38,332.98. She has not had to take an advance on the TAN. She reminded the Board that the money coming in will have to last through November.

c. Administrative Report

- i. Amy Byron said that it has been very busy in the office. There have been some computer issues this past week. Expenet technicians found no major deficiencies and the problem seems to have resolved itself. Peter Castonguay signed a User

Agreement for the AVS equipment. (Voting equipment assigned to us by the State.) Amy updated the Board on the MVR printer upgrade coming soon. Amy has several quotes on security camera equipment for the Highway Garage. She will copy and distribute those so Selectmen can review them before the next meeting.

3. Old business

- a. Sand/Salt Shed – UPDATE (final notes/review before going to bid)
 - i. Peter Castonguay stated he felt a manual override on fan is a good idea. He also researched overhead roll-up doors. Prices vary from \$3000 to \$10,000 (does not include installation) and the 18 ft width would add about \$400 to the cost. The Selectmen and Highway Foreman felt a 16 ft width is sufficient. He still likes the idea of sliding barn doors although we have no estimate, he thinks they are probably cheaper. It was decided to include the sliding door as a bid option. Tom stated we need to get moving on this and get it out to bid. It was felt we could upgrade later if wanted. Amy reminded the Select Board of the timing of bid closure. Bids will not be back in time to have a Warrant Article ready for the printed Town Report. Amy will work with the Town Attorney to get the Article and instructions for adding it to the Articles at Town Meeting. Tim felt it would be helpful to hold an informational meeting prior to Town Meeting to answer questions that residents have. It will make introducing the Article at Town Meeting easier. Amy will make sure the school is available and advertise. Ideally the meeting will be held the first week in June. Selectmen hope the bids will come back at approximately \$300,000. Amy will check on calculated volume with Scott. If we do not get an answer tomorrow, we will go with shorter length. Juanita asked about the proposed storage container & removal of old shed. Peter stated the old shed could remain in place and we wouldn't need to purchase a container. Insurance will cover liability only. (MMA pulled replacement coverage.)
- b. Discontinuance of winter maintenance on private and easement roads

Tom stated progress is still being made with research and clarification of the status of roads. He has researched about 20years worth of Town Reports. That status of Wyman Rd. is firming up. Tom has to finish researching the proposed subdivision and the location of the road. Tom will research the 1976 minutes of the Town Meeting to confirm the recorded vote regarding Keith & Marcus streets. Amy will need any action items for the warrant by May 2 meeting. Tom reminded the Board that we cannot ask the Town to vote on something illegal (maintenance on private road).
- c. Per Diem Welding Position

Amy shared a brochure from Maine Local Roads Center on Welder Training. Peter stated that it was not applicable training for the Town's needs.
- d. Safety Officer Appointment – UPDATE

No appointment will be made until a full-time Administrative Assistant is hired.

4. New business

a. Maintenance/Per-Diem Highway Position

Mark made a motion to hire Bruce Webster; Second by Tim. Vote: unanimous

1. Bruce asked about hours. The Highway Foreman will call when needed at the highway garage. Amy will contact when there are Maintenance needs. Amy will arrange Flagger Training . Amy provided Bruce with employment paperwork.

b. Transfer Station Gate/Keys

1. Amy stated that there are situations where R.S. Pidacks needs access to the Transfer Station to access their gate. On occasion we have had to call in an employee to open the gate. Amy suggested that the Select Board consider giving R.S. Pidacks a key. Highway Foreman Gerald Whitney stated he gave them one this afternoon.

5. Public Comment

Dwight Hines provided comment.

6. Executive Session – 1 M.R.S.A. § 405(6)A – Personnel Matter

7:26 PM Peter made a motion to enter Executive Session. Second by Tom. Vote: unanimous

NOTE on file for Department Head to speak on Employee's behalf.

7:35 PM Megan made a motion to exit Executive Session. Second by Tim. Vote: unanimous

Action: The Department Head will address the issue with the employee.

7. Executive Session – 1 M.R.S.A. § 405(6)A – Personnel Matter

7:36 PM Megan made a motion to enter Executive Session. Second by Tom. Vote: unanimous

7:51 PM Megan made a motion to exit Executive Session. Second by Tom. Vote: unanimous

No decision...

8. Adjourn @ 7:52 PM