

# Town of Livermore

## Board of Selectpersons

April 4, 2016

### MINUTES

Present: Megan Dion, Peter Castonguay, Tom Gould, Tim Kachnovich, (Mark 6:36)

1. Call to Order and Pledge of Allegiance – 6:30 PM
2. Sand/Salt Shed – A motion was made by Tim Kachnovich to move the Sand/Salt Shed discussion up; seconded by Tom Gould; Vote: unanimous
  - Scott Braley presented final review docs and asked if the Selectmen have any questions. He noted Peter Coughlin's response was as follows:
    - DOT recommendation for the front door is a minimum 18 feet wide. (Plymouth's design calls for 16 feet wide.)
    - Outside pad size: up to 50x50 – \$2000 extra;
    - DOT table for sand storage requires the building to be 3' feet longer. This accommodates for the difference in measuring outside of arch v. inside of arch in order to store 3600 yds.
    - 1 larger exhaust fan instead of 2 smaller; Scott is unsure of any cost difference.
    - We expect Brandy's comments tomorrow. (Scott will forward an email.)
    - The project will be put out to bid once final comments are received.
  - Tom questioned depth of pavement. 3" is sufficient per Pete Coughlin. The cost savings was discussed with no "concrete" figure. (The cost of pavement changes.) We are working with sandy soils; Scott felt 3" would probably be fine – as long as footings are ok. He will include a bid alternate with Geotextile fabric. Tom asked about door – what price difference is 18 feet v. 16 feet. Scott assumes it is slightly more expensive. Scott will gather prices on both sizes. Options were discussed including sliding barn doors and standard garage style door. Scott does not recommend standard garage style doors because of risk of damage with a truck, loader, etc.
  - Pete Castonguay asked if the fans would be hooked up to start when door is open and would that make them run unnecessarily. Scott indicated there would be a manual override. Peter Castonguay asked about pad style/size and wants to make sure it is an appropriate size for trucks and equipment to enter and exit the building. Peter Castonguay also asked about columns outside the door. Scott Braley indicated they are included on the detail sheets.
  - Scott asked for highway foreman Gerry Whitney's input in regarding to size of pad. Gerry felt we should pave 40 feet along building. and as far out as possible. Will address contractor questions.
  - Resident Johnny Castonguay raised concerns about the cost of this project and the effect it will have on taxes. He mentioned a building in Canton, larger than our proposed project that cost much less. ( \$60,000) Scott answered that he is aware of that building and has looked at it. It is a nice building but not suitable for our needs. Johnny suggested there are ways to build something that fits our needs and will hold up just fine. Scott mentioned that there were previous meetings with DOT and DEP and options had been presented to Selectmen. Johnny felt a building could be built by local contractors less expensively.

- Resident Dwight Hines asked why we don't use liquid treatment. Former Selectperson Brenda Merrill replied that they had used it in the past but discontinued it because the Town had to replace 2 wells that became contaminated.
  - Many options were discussed including buying property; fabric buildings financing through Maine Bond Bank v. LRAP, and the Age/Life Expectancy of various building styles.
  - Treasurer Amy Byron asked Scott about Builder's Risk Coverage. He will include that on the bid proposal. Scott did state that all contractors must be bonded.
3. Approval of the minutes of March 21, 2016, meeting
- A motion was made by Tim Kachnovich; seconded by Peter Castonguay; vote = unanimous
4. Approval of the minutes of March 15, 2016 Joint Budget Workshop
- A motion was made by Megan Dion; seconded by Mark Chretien; vote = unanimous
5. Approval of the minutes of March 22, 2016 Joint Budget Workshop –( typo on date)
- A motion was made by Megan Dion to accept the minutes as corrected; seconded by Tim Kachnovich; vote = unanimous

6. Reports

Town Clerk Report – Renda Guild:

- i. There is a Cemetary Conveyance to be signed by two Selectpersons
- ii. RSU 73 Warrants have been posted. There are 9 copies to be signed by Selectmen. Voting is on April 27<sup>th</sup>.
- iii. The Town Office has been Crazy busy with tax season. Jean and Renda are sharing the cleaning duties.
- iv. Admin Assistant applications are in sealed envelopes
- v. Nomination Papers due April 29<sup>th</sup> @ 4 PM

Highway Foreman Report – Gerry Whitney:

- vi. The Highway Crew continues to perform roadside brush cutting.
- vii. Ben's truck broke down, but has been fixed.
- viii. Gerry is waiting for Spring to move on with some other projects such as patching and sweeping.
- ix. Roads are still posted. Postings will be down by May 15<sup>th</sup>
- x. Several signs have been stolen including one on the end of Norlands Rd. (108 end) Gerry has ordered signs and they will be installed when they arrive.
- xi. A Hinkley Rd resident is upset about the brush cutting and does not want it performed near his property. Gerry indicated that the Town has a 15 ft ROW, but will proceed with caution. Peter asked if brush was sticking out badly. Gerry said not horribly, but it could clip a mirror, etc. Gerry said he realizes it looks ugly at first, but that it will green up quickly. Johnny Castonguay asked if the Town has considered spraying.

Treasurer Report- Amy Byron:

- xii. Excise Tax in March was \$36,450.78 -- \$2,250.54 more than March 2015.
- xiii. Excise Tax in April is \$5,775.73
- xiv. All 2014 Liens were paid off. There are 49 accounts in Lien for 2015. (One account less than last meeting.)
- xv. We have not had to take an advance on the TAN.
- xvi. Selectmen did not have any questions for the Treasurer.

Administrative Report- Amy Byron:

- xvii. The office has been very busy. The transition in staffing is going well.
- xviii. There was a power outage this morning. When the power was restored, Amy noted an equipment failure. The router is not a business grade router and does not retain its settings when power is restored. It will cost approximately \$100 to fix it. (quoted by Expenet)
- xix. Our next Selectboard Meeting will be Tuesday, April 19<sup>th</sup> due to the Patriot's Day holiday on Monday.
- xx. Amy is meeting on Tuesday with Seacoast Security at the Highway Garage so that they can quote a security camera system.
- xxi. Amy asked Selectmen to sign a Quit Claim Deed for Raymond Lovewell. Mr. Lovewell's account went to Lien in 2006. The Lien had not been released by the former Treasurer.
- xxii. Amy announced Drug Take Back Day. It is scheduled for Saturday, April 30<sup>th</sup> from 10 AM to 2 PM.

7. Old business

- a. Sand/Salt Shed – last email from Scott 3/23 
- b. Discontinuance of winter maintenance on private and easement roads
  - i. Tom continues to research and progress is slow. He feels good about the Town being proactive rather than reactive. He is currently working through the Town Reports for 1917 – 1959. There are a ½ dozen roads missing and one has no warrant. He made tabs on spreadsheet, going year by year. We are missing the 1924 Town Report. It was suggested that he check with the Town Library. As he works more currently, it is easier to research. Another suggestion was made to talk with older residents that may recall some of these roads. Tom asked how do we know what the vote on a particular road was. The suggestion was made to check the(Town Meeting Minutes.
  - ii. We think we're doing the right thing, but we still have some work to do. Wyman Road – location of road; passed as a road? Subdivision never happened. Some diligence. Camp Owner Dan Kimble asked about Keith St. and the legality of using public funds to maintain private roads/ easement roads? Tom clarified the three types of roads (private, public, easement) Tim noted easements are approved at Town Meeting by a majority vote. An easement benefits both parties and usually involve a public interest such as a town beach. Dan Kimble asked about two public roads connected by private road. All abutters must be in agreement to obtain easement. Dan Kimble also asked what happens when property changes hands, indicating his easement does not appear on his deed and it does not indicate a time frame. Tom answered it may depend on how written

(in deed v. easement) Tom will refer to MMA Roads Manual and get info to Kimbles.

- iii. Mr. Kimble brought up a bill currently making its way through the Legislature. (LD1637) This bill would have many implications for the Town if passed. Tom reminded him that the State Constitution gives the Town the right to be more strict than State. Tough decisions to be made if it passes

c. Per Diem Welding Position – Peter

- i. Cody is unsure of classes/certificates for municipal requirements. Mark thinks he must hold his own certificate; not a certificate through his employer. Pete felt his certificate is good until expiration. Tom felt the certification was for work done for his employer and doesn't necessarily follow him. Mark feels it is better to contract out. Resident Brenda Merrill voiced concerns about Worker's Compensation Coverage noting the recent audit. She felt we should weigh out how much we intend to use a welder.
- ii. Tim voiced concerns in regard to Bureau of Labor Standards.
- iii. Megan asked about needed equipment and how much it would cost to stock the garage.
- iv. Peter feels the Town needs to do something as Howie's Welding is up for sale.

d. Safety Officer

- i. Amy will ask Donald C.

8. Public Comment

Dwight Hines provided comment

9. Executive Session – 1 M.R.S.A. § 405(6)A – Personnel Matter

a. Part-time Maintenance Position

A motion to enter into Executive Session - 1 M.R.S.A. §405(6)(A) Personnel Matter: Review application was made by Megan Dion at 8:26 PM ; second by Tim Kachnovich. Vote: unanimous.

- Out of executive session at 8:45 PM.
- A motion was made by Peter Castonguay to appoint Bruce Webster to the Maintenance/Highway Worker position at the rate of \$12.00 per hour. Second by Megan Dion. Vote: unanimous

b. Administrative Assistant Position

A motion to enter into Executive Session - 1 M.R.S.A. §405(6)(A) Personnel Matter: Review application was made by Peter Castonguay at 8:52 PM ; second by Mark Chretien. Vote: unanimous.

- Out of executive session at 9:31 PM
- No decision was made.

10. Adjourn: 9:40 PM

