

Town of Livermore

Board of Selectpersons

December 14, 2015

MINUTES

Present: Peter Castonguay, Tim Kachnovich, Mark Chretien, Megan Dion, W. Tom Gould arrived at 6:31 pm.

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:30 pm.

1. Approval of the minutes of November 30, 2015, meeting

A motion was made by Megan Dion to approve the minutes as presented: second by Tim Kachnovich.
Vote: unanimous.

2. Reports

- a. Treasurer Report

- Excise tax: November \$27,835.50 for the month; approximately \$11,000 above November of last year.
- Excise collected in December is currently \$16,776.62 and is a bit behind December of last year.
- The Rapid Renewal application is still being utilized and appears to be big hit.
- The status of tax liens is unchanged in terms of the number of accounts still at lien: 65 liens for 2015; 25 liens for 2014. Property owners are making partial payments so the amount of outstanding taxes is decreasing.
- Amy Byron has been working on calendar year-end information for processing. She is making sure all W-2 and W-9 information is ready for processing.
- Mrs. Byron has registered for and will attend a Webinar for end of year process.
- Received and distributed was an email from the Town's attorney regarding the Compliance Policy. Tom Gould questioned Mrs. Byron on her feelings about the email. She stated that the attorney feels we do not need the extra positions discussed in the policy. Mr. Bragg's opinion is that the IRS wants to know we have an approved and adopted policy in place. He is happy to address any questions the board may have.
- Amy successfully changed our electricity provider from Electricity Maine to CMP. We are now using their standard offer and the change will be effective with next bill. The new rate will be 0.065 for December and January and thereafter will change to 0.0644.
- Received was a notification letter from MMA stating insurance rates will increase 8.25% effective January 1. Carrie budgeted for a 10% increase.

- b. Administrative Report

- Carrie provided notice that the Law Court did allow Mr. Hines late filing.
- The Assistance to Firefighters Grant application period is now open. Carrie has been working with our fire department on a vehicle application. The department feels it would be prudent to apply for a rescue/pumper truck to replace the Squad Truck and Engine One. These two vehicles are starting to need repairs and it is good timing to get into a reasonable cycle of replacement.
- The Transfer Station received its amended DEP license approval including the variance. The Highway Department will now need to place the rocks near the cap of the landfill.

- Carrie asked for clarification on the Christmas Holiday. There was confusion regarding past practice and conflicting language in the Personnel Policy.
 - Discussion: it was the intention of the policy to follow state holidays. There was discussion on the number of hours worked by different departments.

A motion was made by Megan Dion to amend the Personnel Policy to include closure of all Town departments at 12:00 noon on Christmas Eve; second by Tom Gould. Vote: unanimous.

- Carrie reminded board members of the public hearing on junkyard permit applications that will take place prior to the next meeting on December 28.
- The water issue at the Town Office has been resolved.
- Carrie reported that she had a meeting with the town's school board representatives regarding budget, school funding formula, and the school consolidation plan. The other member towns have or are meeting with school board representatives, select board members, and the superintendent. Carrie was directed to schedule a meeting.
- Juanita Bryant asked that her thanks be extended to the highway department for their quick response on an icy morning.
- Juanita reported to Carrie that the container from the recycling compactor was pulled for the first time and it weighed 6 tons after 9 days use. They have recycled 92 tons of material this year.
- Carrie distributed a copy of the OCRR budget.
- Carrie distributed copies of a draft Complaint Policy and Complaint Form for review and discussion at a later meeting.
- Distributed was an email from the Spirit of America Committee seeking nominations.
- Carrie presented a report from Warren Forbes on the Androscoggin River Watershed annual meeting that he attended as a representative of the Town.

c. Highway Foreman Report

- The crew has been busy taking advantage of the warm weather. They are patching a lot of roads. The hot box is working better now that there has been an adjustment to the connector of the propane tank; it was freezing.
- Three to four loads (tons) of patch per day have been put on the roads.
- An additional 8 tons of patch has been purchased.
- As long as the warm weather holds they are going to patch. When it gets cold they will resume brush cutting.
- The grinding head on the excavator is working well, however, the brush is actually small trees and it has to be cut in segments. The size of the trees is slowing progress.

3. Old business

a. Sand/Salt Shed

- Peter Castonguay stated his preference for the arch type structure
- Megan Dion spoke with Peter Caughlin at DOT. His recommendation was for the arch type structure. His rationale was there was little to no maintenance. He stated that with trusses there will be maintenance in terms of repairs for workers hitting and breaking the trusses with equipment. Ms. Dion also spoke with local contractors who have completed both type of structures and they indicated that the arch will be less money.
- Tom Gould stated that the engineer indicated there would be less labor involved in the construction of the arch structure.
- As the crew that will be using the building, Jerry Whitney was questioned what their preference would be; stick built or arch. He asked if a tractor would be able to dump within structure. No tractor trailer but a dump truck will be able to.

- Mark Chretien questioned what the additional charge would be if the engineer provided plans for both types of structures.
- Carrie sent a picture of the site plan to Scott Braley depicting the desired location of the shed. Mr. Braley stated that if the shed was to have a back door it would need to be turned into the existing sand pile to get the needed elevation. Carrie was directed to contact Mr. Braley and see if he can send a picture of where the shed will be if it is turned to allow for the back door.

A motion was made by Megan Dion to have Plymouth Engineering design an arch type structure for the Livermore Sand/Salt Shed; second by Tom Gould. Vote: 4-yes; 0-no. Mark Chretien abstained.

- Discussion: Peter Castonguay tried to get pricing on arches and was unable to get a response from suppliers. Mark Chretien asserted his desire to get comparable pricing. There was discussion on truss pricing and implications of the building bid coming in too high priced.
- In future years a rear door may be necessary due to a different sand supplier. Decision was to plan for the door and rotate the building.
- The road into shed can be narrow and widened as time and materials allow. It was discussed having the highway crew do as much groundwork as possible. This was tabled for a later discussion.
- There was discussion on tarring the exterior of the foundation wall to prevent salt corrosion.

4. New business

- none

5. Public Comment

- none

6. Executive Session - 1 M.R.S.A. §405(6)(A) Personnel Matter

A motion was made by Peter Castonguay to enter into executive session in accordance with 1 M.R.S.A. §405(6)(A) Personnel Matter at 8:17 pm; second by Tim Kachnovich. Vote: unanimous.

- Out of executive session at 8:30 pm

A motion was made by Mark Chretien to increase the hourly wage of the temporary highway worker to \$12.75 for winter work (November 15 to April 1) from this point forward; second by Tim Kachnovich. Vote: unanimous.

7. Adjourn

A motion to adjourn at 8:33 pm was made by Mark Chretien; second by Tom Gould. Vote: unanimous.