

Town of Livermore
Board of Selectpersons

November 16, 2015

MINUTES

Present: Megan Dion, Tim Kachnovich, Mark Chretien, Tom Gould, Peter Castonguay

Call to Order and Pledge of Allegiance

- The meeting was called to order at 6:30 pm.
- 1. Approval of the minutes of November 2, 2015, meeting

A motion was made by Tim Kachnovich to approve the minutes as presented; second by Tom Gould.
Vote: unanimous.

A motion was made by Tim Kachnovich to move items 2 – 4 as a block; second by Tom Gould. Vote: unanimous.

A motion was made to move the block by Megan Dion; second by Peter Castonguay. Vote: unanimous.

- 2. Approval of the minutes of November 3, 2015, meeting
- 3. Approval of the minutes of November 5, 2015, meeting (afternoon)
- 4. Approval of the minutes of November 5, 2015, meeting (evening)
- 5. Reports

a. Treasurer Report

- Excise: to date have collected \$15,286.29. We have almost met the November target amount from last year.
- Amy reported that it has been a busy few weeks in the office with Jean out and tax payments coming in.
- Rapid renewal is being utilized and is becoming more popular. Online tax payments are being used, but not as much as rapid renewal.
- Outstanding liens: 65 for 2015; 24 for 2014

b. Administrative Report

- The radon system at the Town Office has been installed and is working. Test result indicates <150 pCi/L.
- The sand/salt pile is put up and ready for winter.
- The zero sort compactor at the Transfer Station is scheduled for completion on Wednesday. Juanita is hopeful to have it operational on Thursday.
- OCRR – the dues going to almost double on January 1 and is not included in the budget for this fiscal year. Juanita is going to move that they dissolve the corporation at Wednesday's meeting. It was asked that Carrie look at the cost to opt out of the corporation at this point if it is not dissolved.
- Carrie reported the award of an MMA Safety Grant for a gas meter for the fire department.

- The health insurance increase for 2016 will be 8.25% as indicated in communication received from MMA Health Trust.
- The county budget meeting is on Wednesday the 18th. At this time the town is looking at an increase of 4.37%; approximately \$8490.00.
- At the meeting on 11/30, Scott Braley from Plymouth Engineering will be here for discussion on the site survey, potential site layout and finalizing the building structure type.
- Renda Guild asked about office hours on the day before Christmas. It was the consensus that the office will close at noon. Amy and Carrie will work.
- Renda Guild also requested that the office close at noon on December 31, for year end. The board granted this request.
- Carrie questioned the pay rates of highway workers and when the pay returns to regular for highway employees now that there is a new foreman in place. There was discussion on the effectiveness and value of the pay increase within the highway department in the interim. It was determined that during the first week of transition the increase will remain in effect. On November 23 pay rates will return to those set by the select board at the beginning of the fiscal year.
- An abatement for Hill Rom Company in the amount of \$222.32 for personal property that has been removed from the premises was presented.

A motion was made by Tom Gould to grant an abatement for Hill Rom Company in the amount of \$222.32 as presented; second by Tim Kachnovich. Vote: unanimous.

6. Old business

Personnel policy amendments:

- Probationary period: change wording to “up to” 6 month probationary period; last sentence make sure extension of probation period states additional. Evaluation before 180 days.
- Residency requirement: add 15 miles from highway garage.
- Workplace violence: remove MRSA reference.
- Health insurance: eliminate part-time clause enabling eligibility

A motion was made by Megan Dion to approve the amended Personnel Policy with changes; second by Tom Gould. Vote: unanimous.

7. New business

a. Highway Department Appointments

A motion was made by Peter Castonguay to appoint Gerald Whitney as Working Highway Foreman; second by Tim Kachnovich. Vote: unanimous.

A motion was made by Tim Kachnovich to appoint Benjamin Campbell as Highway Worker; second by Mark Chretien. Vote: unanimous.

8. Public Comment

- Mr. Hines provided public comment.
- David Lovewell stated he is glad the town found candidates for the highway department.

9. Adjourn

A motion was made by Mark Chretien to adjourn at 7:14 pm; second by Megan Dion. Vote: unanimous.