

**Town of Livermore**  
**Board of Selectpersons**

October 5, 2015

**MINUTES**

Present: Tim Kachnovich, Mark Chretien, Peter Castonguay, Tom Gould, and Megan Dion arrived at 6:33 pm

*Call to Order and Pledge of Allegiance*

The meeting was called to order at 6:31pm

A moment of silence was held for the families and the crew members of the El Faro.

1. *Approval of the minutes of September 21, 2015, meeting*

A motion was made by Tim Kachnovich to approve the minutes as presented; second by Mark Chretien.  
Vote: unanimous.

2. *Reports*

a. *Town Clerk Report*

- Renda Guild reported that it has been busy with one person out.
- Rapid renewal is active and residents are starting to use this convenient service.
- The office is hearing positive feedback on the change of hours that was implemented last year.
- Tax payments are picking up.
- Renda Guild stated that all office personnel have had a lot extra on their plates with the extended absence of the Deputy Clerk. The office staff has stepped up and has worked hard to keep things running smoothly and she is appreciative of the help and support given by the Treasurer and Administrative Assistant.
- The state DMV office was here last Monday and did an inventory audit. The last audit was in 2007 or 2008. We are still looking to start big trucks once we get the green light from DMV.
- Megan Dion asked about preparedness for elections.
- Megan Dion asked how the front office is doing without the Deputy Clerk. Renda responded that it is at times trying and hectic but it is being handled.
- Tom Gould asked if Jean had returned. Ms. Guild reported that she was here for a partial day last week and hasn't been back since. Ms. Guild stated that it has been a long 13 weeks being shorthanded.

b. *Treasurer Report*

- Excise is \$31,375.27 and is ahead of September of last year. We are off to a strong start in October; in two days there has been posted almost \$9,000 in excise tax
- Tax lien money is still trickling in. The current tax year money is starting to come in.
- Rapid renewal has been used and three transactions have been posted. We hope residents will utilize this additional service for their convenience.

c. *Administrative Report*

- An abatement for Debbie Whalen was presented showing decreased property and building values.

A motion was made by Tim Kachnovich to approve an abatement for Deborah Whalen in the amount of \$527.55 for decreased property and building values; second by Mark Chretien. Vote: unanimous.

- Carrie presented the PSAP contract provided by the county for approval. The fee is \$2.00 per capita and is the same as last year. It is in the budget.

A motion to approve the PSAP contract was made by Megan Dion; second by Mark Chretien. Vote: unanimous.

- The town received a request to proclaim November 13 as World Pancreatic Cancer Day. The proclamation was read and discussed.
- Carrie provided an update on the Brewster and McHugh driveways.
- The DEP amended license application is ready with the exception of the approval of the Transfer Station Operations Manual. It will be sent this week to DEP for approval.
- Tom Gould discussed a third quote for the radon system that was received after the deadline.
- Carrie reported that Spencer Paving has completed paving over culverts on Shackley Hill, Round Pond Road, Maple Lane, and Waters Hill.
- The Round Pond Road culvert that was replaced had a minor issue with the heavy rains last week, but has been repaired.
- The final audit has been signed and the hard copies will be received shortly.
- Carrie asked for an update on the board's decision on the Constantine issue. She was asked to have Paul Binette come to the next meeting.
- Carrie asked for a directive on the bridge snow blowing. Due to budget constraints it was decided to not do it this year.

### 3. *Old business*

#### *a. Transfer Station Operations Manual*

- There was discussion regarding not accepted Ash. It will be removed from the policy.

A motion was made by Tom Gould to approve the Transfer Station Operations Manual with corrections; second by Tim Kachnovich. Vote: unanimous.

#### *b. Sand/Salt Shed Engineering Proposals*

A motion was made by Mark Chretien to contract with Plymouth Engineering for design and engineering services of the town sand and salt shed.; second by Tim Kachnovich. Vote: unanimous.

- Carrie will schedule a meeting with the engineers for October 13, <sup>at</sup> 6:30 pm at the Town Office.

### 4. *New business*

#### *a. Executive Session per 36 MRSA §841(2) – Abatement*

A motion was made by Peter Castonguay to enter into executive session at 7:33 pm; second by Tom Gould. Vote: unanimous.

- Out of executive session 7:41 pm

A motion was made by Tom Gould to approve a hardship abatement for 2104 and 2015 tax years; second by Megan Dion. Vote: unanimous.

5. *Public Comment*

A motion was made by Megan Dion to move public comment to prior to the executive session; second by Peter Castonguay. Vote: unanimous.

- Mr. Hines provided public comment.

6. *Adjourn*

A motion to adjourn at 8:01 pm was made by Mark Chretien; second by Tim Kachnovich. Vote: unanimous.