

# Town of Livermore

## Board of Selectpersons

August 24, 2015

### MINUTES

Present: Tom Gould, Mark Chretien, Tim Kachnovich, Peter Castonguay, Megan Dion

#### *Call to Order and Pledge of Allegiance*

The meeting was called to order at 6:30 pm.

#### *1. Approval of the minutes of August 10, 2015, meeting*

A motion was made by Tim Kachnovich to approve the minutes as presented; second by Megan Dion.  
Vote: unanimous.

#### *2. Reports*

##### *a. Fire Department Report*

- The department is holding steady at 18 members. The number of calls year to date has been pretty slow with the exception of the last week.
- They have responded to 10 medic calls since last spring.
- Chief Castonguay provided a report on truck repairs.
- Chief Castonguay announced that the department received a grant award of \$10,000 from the Stephen and Tabitha King Foundation. The grant money will be used to purchase equipment for the squad truck and medic crews. Ben Guild provided a report of what equipment will be purchased with the funds.
- The department has also received a grant from Poland Spring Water for 20 cases of water.
- The department is still awaiting word if they will receive a Franklin Savings Bank grant for a RIT pack.
- Chief Castonguay is gathering training ideas. The primary focus will be mapping and road familiarization.
- There was discussion regarding the fire station problems in Livermore Falls. Livermore will respond as they can to help with response times as the Livermore Falls trucks will not be housed in their station.
- Tim Kachnovich questioned if there were any calls to the Barnyard during the most recent event. Ben Guild reported there were two incidents requiring a response.

##### *b. Highway Foreman*

- The River Road is paved and is awaiting the shoulder work for completion. Manzer is planning on finding a couple rainy days to complete this work. Bruce Manzer has offered his set-up for crack sealing.
- The excavator will be dropped off at the dealer on Wednesday for outfitting and should be there one week.
- Peter Castonguay spoke with Richard Crocker who advised that Butter Hill needs to be ditched. Roger stated he was made aware of it today. The Highway Crew will remedy the situation tomorrow. There are cones set in place for the evening to warn residents.
- Cold mix: purchased 300 tons and have hired Gary Dorr to work the week of September 14<sup>th</sup>. Mix will be placed on any road on which three attempts to patch is not working. Hathaway Hill, Waters Hill, Maple Lane, and Robinson Road will be priority. Peter Castonguay asked if it

would be worth throwing chip seal in with the cold mix. Roger stated that it is mixed with ¼ to 3/8 rocks and is mixed per town specifications.

- Transfer station drainage: Roger questioned whether there should be drainage installed around the cement pad to alleviate future and existing water issues. He estimates that it will require approximately 120' of 6" perf. pipe. It would be best to complete prior to backfilling around new cement pad.
- Roadside mowing is almost done.

*c. Treasurer Report*

- Excise Tax: \$32,617.28 and is behind August of last year.
- Tax money is still coming in from 30 day notices.
- Banking info for rapid renewal done. Ms. Byron reported that daily deposits are done by the state for distribution of excise tax money.
- The excavator loan documents are ready.

*d. Administrative Report*

- The Town's Motor Vehicle Agent has attended truck registration training and we will finally be able to register big trucks here effective September.
- Carrie reported that R.S. Pidacks provided a price of \$7.25 per yard for winter sand, delivered, mixed and piled.

A motion was made by Megan Dion to purchase winter sand from R.S. Pidacks for \$7.25 per yard; second by Tim Kachnovich. Vote: unanimous.

- As of close of business, there will be 103 accounts going to lien this week. Last year the number was 173. There are currently 36 still in lien from Fiscal Year 2014. Liens will be done Wednesday.
- As a reminder the next meeting will be on Tuesday, September 8, 2015, due to the Monday Labor Day holiday.
- Rapid Renewal is almost ready to launch. We are presently waiting on paperwork from the bank and Harris to "turn on" the component in TRIO.
- Carrie is waiting on quotes for the radon mitigation system.
- There was discussion on the potential implications of the Verso downsizing.

*3. Old business*

*a. Sand/Salt shed*

- Carrie distributed a list of engineers from Peter Caughlin. Peter Castonguay is waiting for information from a government engineer.
- Carrie will contact the engineers on the list and seek proposals for the September 21, meeting.

*b. Highway Garage Furnace Bids*

- Mark has contacted other furnace sellers and installers. They won't give consumption rates of the infrared systems. It is, however, reported that infrared heats less area and some buildings are seeing savings of up to 30%. Modine was more forthcoming with numbers, but infrared for a small building is approximately 5% more efficient. Tom Gould stated that the buyback period will be approx. 5-7 years. There will be a savings on the power bill not running a fan motor. There are ratings on output only. Maurais suggested putting electric heat in the office. There was discussion on the recommended 40' system versus the 30' system. Tom Gould and Mark Chretien believe the infrared system will be better. Caution does need to be taken as surface temperatures can get hot.

A motion was made by Mark Chretien to hire Maurais and Son to furnish and install the 40' infrared system in the amount of \$5,023.91; second by Tom Kachnovich. Vote: unanimous.

4. *New business*

a. *Municipal Financial Procedures*

- Ms. Byron provided an overview of needed changes regarding bank loan documents, data system protection system, debit cards, check writing procedures, undesignated fund policy, investment program, cash flow projections, and investment reports. There was discussion on changing the policy to more accurately reflect current SOP.
- Investments: stipulations of the investments have not been found. Amy will contact Mrs. Stires to see if she has them. All investments are through Fidelity.
- Megan Dion provided typographical and grammatical corrections.

b. *Post Issuance Compliance Policy*

- Tax exempt borrowing: the IRS has intensified their compliance reporting. The town may be subject to random audits. The Town's legal counsel advised that this policy be adopted at the board level and kept in the minutes. Amy distributed copies for board review and comment at the next meeting.

5. *Other*

- Ken Constantine spoke regarding the Batten Road; based upon the recommendation of a game warden, he wants to re-install the gate. Peter Castonguay stated it has to go back to town meeting. Ken reported that the road is being "torn up" and people are shooting in the pit. Most recently, there has been vandalism and the theft of a generator. The state police have put up cameras but haven't been able to get good pictures. Carrie will call Lou DeWilt to see if he has pictures of the damage, etc.
- Ken Constantine also spoke of the estate of Earl Hines foreclosure sale and property he successfully bid on last year. Martin Stream is Constantine's line; Georges Brook is Steve Ames' line. Ken wants a \$1,000 credit on his tax bill because he asserts that he already owned the land. Ken did, however, state that Earl did own the land at one time. There was question as to whether or not it was ever separated. Carrie, Mr. Constantine, Mr. Ames, Ms. Guild, Ms. Byron and the assessor Paul Binnette met last fall to discuss the line dispute. At the conclusion of the meeting the line was moved on the tax map delineating an increase in acreage to Mr. Constantine. At the conclusion of the meeting all parties were in agreement with the new line and acreage assignments. The discussion was tabled pending further information.

6. *Public Comment*

7. *Adjourn*

A motion was made by Megan Dion to adjourn at 7:59 pm; second by Mark Chretien. Vote: unanimous.