

Town of Livermore
Board of Selectpersons

August 10, 2015

MINUTES

A Special Town Meeting took place prior to the Select Board meeting.

Present: Peter Castonguay, Tim Kachnovich, Mark Chretien, Tom Gould, Megan Dion

Call to Order and Pledge of Allegiance

The meeting was called to order at 6:38 pm.

1. *Approval of the minutes of July 27, 2015, meeting*

A motion to approve the minutes as presented was made by Megan Dion with the following corrections; second by Mark Chretien. Vote: unanimous.

- Under administrative comments discussion on heating fuel it should state Blanchard's Oil, not Murray Oil.

2. *Reports*

a. *Highway Foreman*

- River Road: paving started today. Roger asked that the Sheriff's Office and State Police increase patrols. Tim Kachnovich stated that the State Police are patrolling this month. He would send an email to the appropriate person requesting increased police presence. The topcoat will be applied tomorrow.
- South Road: the topcoat will be applied tomorrow.
- The shatterproof windshield for the excavator was not included in the pricing. It's estimated to be between \$1,800 and \$2,000. Roger Ferland asked that money be appropriated from his budget to cover this expense. Carrie will review the highway budget and see what is available for funds. Tim Kachnovich questioned whether or not it is an OSHA requirement that a protective cage/shatterproof glass be installed when using the mulching head.
- The JCB backhoe lost its' transmission line last week. It was taken to Murray's and has to be replaced. A special fitting has to be ordered.
- Botka Hill: the highway crew will be there this week so as not to delay the Manzer work.
- Bids on mowing: Carrie reported that there are no bids. Roger Ferland stated that he spoke with Richard Crocker who gave a price of \$60 per hour; it was \$55 per hour last year. Mr. Crocker stated he has had to replace his sickle bar mower due to the amount of brush he cuts for the town. The consensus is that the work needs to be done as it is becoming a hazard on the roadways.

A motion was made by Mark Chretien to hire Richard Crocker for roadside mowing at the rate of \$60 per hour; second by Megan Dion. Vote: unanimous.

- Tom Gould questioned the availability of people or other companies to do the roadside mowing work. It was explained that Mr. Crocker has a history with the town and is a known quantity.
- Roger Ferland asked for clarification regarding mowing at the transfer station. It was requested that Richard Crocker do the Transfer Station mowing along with the roadside mowing. Roger will notify Mr. Crocker.

- Roger stated he is trying to schedule sealing cracks on Richmond Hill Road. The highway crew has been bogged down with time sensitive projects and he is waiting for return calls from companies.

b. Treasurer Report

- Excise tax collected year-to-date is \$33,111.48, which is ahead of the budgeted amount. Collected for August is \$11,620, to date.
- 30-day notice money is still coming in.
- The MMA dividend check came in. The town received \$1,873 reimbursement.
- The TAN documents are ready for signatures after the meeting.
- Ms. Byron distributed copies of the updated Municipal Financial Procedures Policy. Amy asked for a directive as to whether the board wanted to review it now, or have time to read and bring back to the next meeting with comments and concerns. The board would like to wait until the next meeting.

c. Administrative Report

- Ms. Guild reported that the town is now able to issue Transit Plates.
- Carrie passed along a reminder of the Household Hazardous Waste Collection day on Saturday.
- Transfer Station update:
 - The easement for the poles has been submitted and sent back to CMP.
 - The operations manual has been revised with the help of AVCOG. Juanita will present it to the Solid Waste Board for their approval prior to bringing it before the Select Board.
- The NIMS training will be tomorrow.
- Carrie notified the board that she had been contacted by Peter Brann; the attorney representing the towns in the County law suit. He advised that the town was still able to join the suit. He advised that the fees are prorated by town and would not exceed \$500.

A motion was made by Peter Castonguay to join the suit; second by Tim Kachnovich. Vote: unanimous.

- Peter Castonguay asked that board packets be mailed on Thursdays.

3. Old business

a. Sand/Salt shed

- Carrie is waiting for a call from Peter Caughlin. Peter Castonguay stated that he has a government engineer from which he would to get an opinion. He hopes to get to Auburn prior to the next meeting and will report out at that time.
- Amy Byron stated that the Town's attorney confirmed that the Town can use the TAN for the engineering fees as it is not a capital project at this point.

b. Rapid Renewal

- Amy Byron was able to contact two towns regarding Rapid Renewal. The Town of Jay informed her that reimbursement is quick—quicker than if you had accepted credit card payments. The Town of Canton was not familiar with the “back-end” functions.
- Peter asked for a motion to approve the implementation of Rapid Renewal.

A motion was made by Tim Kachnovich to implement Rapid Renewal; second by Megan Dion. Vote: unanimous.

4. *New business*

a. Highway Garage Furnace Bids

- Two bids received: Maurais and Son and Murray Oil Company.
 - Maurais: Infrared system-furnished and installed. 100,000 BTU; \$4,823.00 would replace existing system. He recommends 150,000 BTU for a cost of, \$5,023.00.
 - Murray: Modine unit-material only; 125,000 BTU; \$3,953.00.
- Mark Chretien stated that the Town needs to compare units for fuel consumption. The Town needs to know the efficiency of each unit so as to make an equitable comparison. Mark Chretien and Tom Gould will research and bring back for discussion and a decision at the next meeting.

A motion was made by Mark Chretien to table a decision pending more information; second by Tim Kachnovich. Vote: unanimous.

b. Winter Sand Bids

- No bids received.
- Roger Ferland stated that everyone is busy. Roger/Carrie will solicit pricing from local contractors.
- Roger had a local contractor ask is he could put-up sand on nights and weekends. The only issue would be having the salt there for mixing. Tom questioned making allowances for individuals versus all. Leaving the gate unlocked is also a concern.

c. Radon Mitigation System Bids

- No bids received. Carrie will solicit pricing from local contractors as listed from the state site.

d. Roadside Mowing Bids

- No bids received. See highway foreman report.

e. Tax Commitment

- Carrie distributed a revised 2014 tax commitment sheet to demonstrate the range of rates where the FY2015 commitment should have been. There was discussion on the range of tax rates for this year. Amy Bryon discussed the uncontrollable costs and lost revenue and the impact on commitment. The unanimous consensus was to set the rate at 16.0 for FY2016.

A motion was made by Mark Chretien to set the tax rate at 16%; second by Tim Kachnovich. Vote: unanimous.

- Ms. Byron reminded the board members that the mill rate will affect the Financial Procedures Policy.

5. *Public Comment*

Mr. Hines provided public comment.

6. *Adjourn*

A motion to adjourn at 7:50 pm was made by Mark Chretien; second by Megan Dion. Vote: unanimous.