

**Town of Livermore**  
**Board of Selectpersons**

July 27, 2015

**MINUTES - AMENDED**

Present: Tim Kachnovich, Tom Gould, Peter Castonguay, Megan Dion, Mark Chretien arrived at 6:39 pm.

*Pollard Scholarship applications will be read prior to the beginning of the meeting.*

9 applications were received and read by board members, Cindy Young-school board member, and Muriel Bowerman. Pollard Scholarship was awarded to: Kaitlyn Townsend.

*Call to Order and Pledge of Allegiance*

The meeting was called to order at 6:43 pm.

*1. Approval of the minutes of June 29, 2015, meeting*

A motion was made by Megan Dion to accept the minutes with the following amendments; second by Tim Kachnovich. Vote: unanimous

- On Page 2, b Treasurer Report; the last bullet date should be 27 not 28.
- Under Old Business; first bullet should state that the town crew assisted with the construction
- Last page, first bullet; Maynard is a contractor not the supervisor. They don't use a conveyor, but wished to use one.

*2. Reports*

*a. Highway Foreman*

Shackley Hill – The rock that was removed required Bob Pidacks' large rock hammer and excavator. Two wheeler loads of broken rock were hauled away and two springs were uncovered. They will have to install underdrainage. They will run 60' under the road. It was reported to Roger Ferland that this rock has been an issue since 1971. It was sticking out above the surface of the road approximately 7 inches.

Roger thanked Johnny Castonguay for the use of his excavator while doing the work on Shackley Hill Road.

The Linkbelt mulching head will be in in 10 days. Once it is in, the machine will need to be at the dealer's for approximately one week while the quick coupling is installed and a few things are repaired to Mr. Ferland's satisfaction.

The Roadside Mowing advertisement has generated a couple calls in the past few days. All the callers have flail head mowers not sickle mowers. Roger stated that he believes they don't cut

grass as well. Peter Castonguay asserted that if their knives are sharp it won't be an issue. It does, however, depend on amount of larger brush.

Roger Ferland has called a couple companies regarding crack sealing and is awaiting pricing and information.

Peter Castonguay stated there are two rocks coming up through the Norlands road by the McDaniel residence. Mr. Ferland was asked to remove them.

Peter Castonguay questioned the July 17 timecards showing 12 ½ hours OT. Mr. Ferland stated it was due to the rock on Shackley Hill. Bob Pidacks was supposed to be there the day before but had a breakdown and had to get replacement parts. He wasn't able to arrive on site until the following day.

#### *b. Treasurer Report*

Excise tax collected is less than last year, but we still anticipate meeting the estimated amount.

Tax money continues to roll in.

30 day notices will be mailed tomorrow.

The audit is done.

Fiscal year 2016 numbers are in TRIO and ready for commitment.

Ms. Byron questioned financing for the sand/salt shed. Does the town need to seek financing? MMA was not willing to make a decision and wanted to refer it to the town's legal counsel. Amy asked for a directive from the board. There was discussion on using legal fees for the purpose of seeking advice versus legal fees for an additional loan. The consensus was to seek legal advice first.

The treasurer's new computer is installed and is working well.

Homestead exemption reimbursement money has been received.

Ms. Byron discussed a refund from Harris for the MOSES interface.

The yearly update on the municipal financial procedures is in the works and will be forthcoming.

The bank statement for June is ready for review and signature. Ms. Byron requested that Peter Castonguay review and sign it after the meeting adjourns.

#### *c. Administrative Report*

Carrie reported that 30-day notices were sent for 135 accounts. The reminder postcards were successful; 62 accounts were paid as a result.

Carrie asked for direction on the highway department security camera. She received a directive to solicit quotes from local vendors.

Heating fuel and propane were discussed. The volume is such that it is not feasible to go out to bid. The directive was to stay with Blanchard's Oil.

The LRAP report has been submitted. There was a slight increase in funding in the amount of \$504.00.

The FEMA safety grant is completed and will be submitted for reimbursement.

### *3. Old business*

#### *a. Sand/Salt shed:*

Carrie distributed a list provided by Peter Caughin delineating engineers that have most recently completed engineering with the program. The board decided to wait for a determination on funding prior to making a decision on an engineer. Mark Chretien requested that Carrie call to get contact information from a short list of the engineers after a final determination of structure. Peter Castonguay discussed the location for shed. Location needs to be discussed with Roger Ferland.

### *4. New business*

#### *a. TAN*

Proposals were solicited from 4 banks. Proposals were received from Androscoggin Bank and Machias Savings Bank. Also included was a bid from Androscoggin Bank for the excavator loan.

Androscoggin:

TAN: 2.71%

Excavator: 2.89%, 5-year term.

A motion was made by Mark Chretien to use Androscoggin Bank for financing; second by Tim Kachnovich. Vote: unanimous.

Machias Savings Bank: TAN; 0.89% (tax exempt rate). Amy Byron will call to clarify rate.

Mark Chretien made a motion to go with the lowest rate TAN after checking on the validity of the quoted rate; second by Tim Kachnovich. Vote: unanimous.

### *NIMS Training*

NIMS 402 training will be held at the Town Office on Tuesday, August 11, 2015, from 1 – 3 pm. This training is required by all municipal officials to be eligible for FEMA funding.

#### *b. Rapid Renewal*

Renda Guild asked that this be brought to the Board for consideration. Tabled until next meeting pending excise tax reimbursement information.

*5. Public Comment*

Mr. Hines provided public comment.

*6. Executive Session – Personnel Matter pursuant to 1 M.R.S.A. §405(6)(A)*

A motion was made to enter into executive session 7:34 by Peter Castonguay; second by Megan Dion. Vote: unanimous.

Out of executive session at 7:41 pm.

*7. Adjourn*

A motion to adjourn 7:43 pm was made by Mark Chretien; second by Megan Dion. Vote: unanimous.