

# Town of Livermore

## Board of Selectpersons

January 12, 2015

### MINUTES

Members present: Mark Chretien, Tim Kachnovich, Megan Dion, Peter Castonguay. Rod Newman was absent.

#### 1. Call to Order and Pledge of Allegiance

The meeting was called to order at 6:00 pm

#### 2. Approval of the minutes of December 29, 2014, meeting

A motion was made by Peter Castonguay to approve the minutes as presented; second by Tim Kachnovich. Vote: unanimous.

#### 3. Reports

##### a. Highway Foreman

- A listing of roads and work completed with the rented excavator was distributed.
- GMC – The truck is still at O'Connor in Augusta. They have diagnosed it as needing a new injector pump and a new injector.

A motion was made by Peter Castonguay to have the repairs done at O'Connor not to exceed \$3,500.00; second by Mark Chretien. Vote: unanimous.

- The Volvo had a flat tire and required roadside service.
- The JCB backhoe's transmission is slipping. When you put it in neutral from drive it is again jumping ahead about a foot.
- Matt Dion did some ditching work on a drainage problem on Hathaway Hill Road. He inquired whether the town would be willing to trade the Case bucket for the work. Roger indicated that the bucket has not moved from storage in more than 8 years.

A motion was made by Tim Kachnovich to trade the Case bucket for work completed on Hathaway Hill Road to Matt Dion; second by Peter Castonguay. Vote: unanimous.. Megan Dion abstained from the discussion and vote.

##### b. Treasurer Report

- Excise tax report was presented.
- The town received their refund from DIFW for snowmobile registrations
- Amy is working on W-2, 1099's

##### c. Administrative Report

- Carrie presented the job description for the Administrative Assistant to the Select Board. It has been reviewed by the Town attorney.

A motion was made by Tim Kachnovich to approve the job description as presented; second by Peter Castonguay. Vote: unanimous

- The employment contract to the Administrative Assistant to the Select Board was presented as reviewed by the Town attorney.

A motion was made by Megan Dion to accept the Administrative Assistant contract as proposed, second by Peter Castonguay. Vote: unanimous.

- Budget committee members will be at the next meeting to review 6 month financials.
4. Old business
    - a. Town Administration Overage
      - A spreadsheet with year-end projections was presented. The office staff has agreed to use time off instead of pay for accumulated comp. time and to not utilize the temporary fill-in position unless necessary. By taking these
      - measures, the department will be an estimated \$2900 over budget versus approximately \$13,500. The board took no action.
  5. New business
    - a. Registrar of Voters appointment

A motion was made by Megan Dion to reappoint Krista White as registrar of Voters; second Peter Castonguay. Vote: unanimous.

- b. Randy Tirrell
      - There was discussion on the history of the salary increase. Megan Dion questioned if there was a salary comparison based on the job category. Megan Dion suggested that it be brought before the budget committee and it be put forward for July 1. The board wants to go through a more formal process involving the budget committee.

Bernie Langlin

- His name was inadvertently omitted on the spreadsheet when the 2% increase was voted on in July. The change will be reflected on his next payroll.
6. Public Comment
    - Mr. Hines provided public comment.
  7. Adjourn

A motion was made by Megan Dion to adjourn at 6:29 pm; second by Tim Kachnovich. Vote: unanimous