

**Town of Livermore  
Board of Selectpersons  
December 30, 2013 Meeting  
Minutes**

**Present:** Megan Dion, *Chair*, Mark Chretien, John Wakefield

1. The meeting was called to order at 6:00 p.m.
2. Administrator Kurt Schaub said he made an addition to the draft December 16, 2013 meeting minutes that were mailed in advance of the meeting. The revised version was included with the remainder of meeting materials. The revised version was accepted as presented.
3. Highway Foreman Roger Ferland was not present having come off a long plowing shift. Mr. Schaub reported the heavy number of storms has taken a substantial toll on the sand pile, mainly due to the recent ice storm. He said he reported nearly \$23,000 in equipment, overtime and material cost for the storm to Androscoggin County Emergency Management. He said he later learned the county threshold for a FEMA disaster declaration has been surpassed and that it should be only a matter of time for the formal declaration and paperwork filings for reimbursement.
4. Mr. Schaub presented his Treasurer and Administrator reports. He noted that this is the time of year that the Selectpersons should be keeping an eye on the percentage expenditures in the Highway Department. He said the December storms will take a toll on the budget, though the anticipated FEMA reimbursement will reduce that impact. The crew will begin to accrue comp time in January, which will also help. He also reported on his follow-up efforts to find a new heating oil supplier. He said he confirmed C.N. Brown's pricing arrangement reported by Mrs. Dion at the prior meeting and, as it was lowest among the four competitors, they were selected. He also said the Maine Municipal Association Workers Compensation renewal package had arrived and, though the billed amount is up about \$900, he anticipates ending the year at or below budget. He will be able to pinpoint the final number when the annual payroll audit is done in February. He said the results of the Workplace Safety inspection have not yet been received but anticipates findings that the town's practices are generally good and the main deficiencies will be in the paperwork and policy areas. The inspector left him with the impression that it won't take long to come into full compliance. Lastly, he announced the Town Office is scheduled to close at noon on December 31 for the payroll closeout, and that the Board of Appeals will meet on January 3 to consider a property line setback variance.
5. There was no new business.
6. Correspondence was reviewed from the Maine Municipal Association Workers Compensation Insurance program and between resident Dwight Hines and Mr. Schaub.
7. Mr. Hines commented that the town puts very few purchases out to bid. Bids, he said, stimulate competition and, without them, the town is missing savings, and that the town's website should be used for bids instead of the newspapers. It was suggested to Mr. Hines that he may not be seeing the entire picture. Mr. Wakefield said he is satisfied with the manner in which town purchases are done. Mr. Schaub noted that Maine has nearly 500 municipalities and just a handful of newspapers. He said contractors are not likely to look at websites when they can accomplish the same thing in far less time. He also said state law requires municipalities to place certain notices in newspapers, hence that is where people are most accustomed to looking for them, though he anticipates the website will contain notices in the future. Mr. Hines also asked if General Motors has been contacted about the ongoing problem with the GMC plow truck.

8. The latest draft of the Human Resources Policy was reviewed and several changes were noted and made. Mr. Schaub suggested all five Selectpersons have one last look at it prior to it being forwarded to counsel for review.

9. Discussion ensued on whether or not to have a policy for public questions at Selectpersons meetings. Mr. Schaub previously distributed samples of policies ranging from very restrictive to none whatsoever. Mr. Wakefield said there are 2,100 people in Livermore and there have been very few instances in his years of service where he believes the longstanding practice has been abused. Mrs. Dion agreed. She said there have been sensitive issues and heated topics discussed but believes such instances can be kept in check. On a motion by Mr. Wakefield, seconded by Mrs. Dion, it was unanimously agreed to continue the longstanding practice regarding questions from the public.

10. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Kurt E. Schaub