

**Town of Livermore
Board of Selectpersons
July 29, 2013 Meeting
Minutes**

Present: Megan Dion, *Chair*, Peter Castonguay, Mark Chretien, Rodney Newman, John Wakefield

1. The meeting was called to order at 6:00 p.m.
2. The Minutes of the July 15, 2013 meeting were accepted as presented.
3. Applications for the Pollard Scholarship were reviewed. Assisting in the review were Muriel Bowerman (citizen at large) and Cindy Young (RSU 73). Seventeen applications were reviewed and all qualified. By random drawing of the qualified applicants, the winner was Michael Anctil, a junior at the University of Connecticut.
4. The Boston Post Cane was presented to Myrtle S. Gordon, who was born on May 19, 1915. Mrs. Gordon was accompanied by her daughter, Sandra Harmon. Mrs. Gordon was presented with a commemorative plaque and a dozen roses by Chair Dion while Administrator Kurt Schaub gave a brief presentation on the history of the cane. A round of applause was offered in Mrs. Gordon's honor.
5. Town Clerk Renda Guild said the office is operating well. She asked if there were any specific guidelines for use of the Town Office and Transfer Station time clocks, which were delivered. Use will begin with the August 12 pay period. Mrs. Dion and Mr. Castonguay said that was discussed at the July 15 meeting. She also asked about times when a bank run or other outside activity prevents an employee from punching out at the end of the day. In that case, it is acceptable to write-in the ending time. Mrs. Guild said she spent the last week and a half inputting new tax values into the computer system, in preparation for the tax commitment. Mr. Schaub added that he had run preliminary calculations on municipal revenues, carryforwards, and other figures that enter into the tax rate calculation. He said a tax rate increase is inevitable, due to the \$112,000 increase in RSU 73 expense and \$50,000 loss in Municipal Revenue Sharing. He plans to review his calculations and will be prepared for tax commitment during the August 12 meeting. Mrs. Guild said she was reviewing the draft Human Resources Policy prepared by Mr. Schaub. Mr. Schaub added that copies were given to Highway Foreman Roger Ferland and Transfer Station Supervisor Juanita Jordan-Bryant for their comments, prior to Selectperson review.
6. Mr. Ferland presented his report. He said he and his crew are still chasing washouts from the heavy rains earlier that month, and that they are presently on the south end of Turkey Lane. Trees and brush are a major obstacle in many areas, he said, adding that he would like to see \$10,000 per year budgeted for roadside brush removal. He also reported that Bruce Manzer's crew has given him three start dates for road work only to have them pushed back by the rain. Messrs. Ferland and Schaub discussed the proposed bid notice for improvements to Bowles Road, Center Road, Hahn Road, and the eastern portion of Strickland Ferry Road. They noted that work would be done only as the budget permits. Mr. Chretien said he calculated that the gravel alone for Bowles Road would run around \$23,000, in addition to the contractor expense.
7. Mr. Schaub presented his Treasurer and Administrator reports. He said he met with a representative of the Maine Municipal Employees Health Trust on an incentive program for and employee wellness program, noting that it will be a challenge given that the town has only two people in their health insurance program. MMEHT will be looking into educational programming available through Franklin Community Health Network, in addition to consideration of third-party programs that would likely require a budgeted expense, such as Virgin Health Miles. He said tax lien notices will be mailed during August for unpaid 2013 taxes, and noted that CMP had mistakenly removed the street light at the intersection of Crash Road and Tessier Road, leaving another light on Crash road that was to have been removed. CMP has acknowledged the error and will correct it. Mr. Wakefield asked if additional state

aid was received by RSU 73 than was anticipated at the time their budget was approved, given the state budget wasn't finalized until several months later. Mr. Schaub said he would ask that question at the monthly breakfast meeting with Superintendent Wall.

8. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Kurt E. Schaub