

**Town of Livermore
Board of Selectpersons
May 20, 2013 Meeting
Minutes**

Present: John Wakefield, *Chair*, Thomas Berry, Peter Castonguay, Megan Dion, Wayne Timberlake

1. The meeting was called to order at 6:00 p.m.
2. The Minutes of the May 6, 2013 meeting were accepted as presented.
3. Town Clerk Renda Libby reported the office has been busy and that the municipal elections are coming up on June 11. Mr. Berry asked how many voters turned out for the April school budget referendum. Mrs. Libby said the turnout was very low. She added that a new sign with changeable letters in front of the office will help turnout, so residents who don't read the newspaper will be reminded of elections.
4. Highway Foreman Roger Ferland reported his department was able to put 38.5 hours (of 40 allotted) on the rented sweeper, which is the best they've ever done. He said they were able to move a little faster and were able to get more roads swept during the week they had use of the machine. He said they are now at a bit of a standstill, so they are starting on ditch work and continuing their cleanup and painting work on the winter equipment. He asked if it would be possible for the town to help with the purchase of work boots for part-time labor. He said there is a clothing allowance for full-time employees but no accommodation for part-time, on-call workers. Administrator/Treasurer Kurt Schaub suggested reimbursing the lesser of half the purchase price or \$75.00. On a motion by Mr. Castonguay, seconded by Mr. Timberlake, it was unanimously agreed to reimburse part-time workers the lesser of half the purchase price or \$75.00.
5. Mr. Schaub presented his Treasurer and Administrator reports. He said the Town Report has been delivered to the printer and could be done as early as the 24th. He also presented the final RHR Smith Audit Report. He said Smith announced this year that they are preparing written recommendations for all of their clients and that he would provide that letter as soon as the final copy is received. He said a presentation by the audit firm can be arranged, if desired. He discussed a proposed Maine Forest Service Memorandum of Understanding, which is required if the town intends to share administration and enforcement of timber harvesting activities in the Shoreland Zone. He said Code Enforcement Officer Richard Marble reported this is the arrangement the town has had with the Forest Service for many years, and it has worked well. On a motion by Mrs. Dion, seconded by Mr. Castonguay, it was unanimously agreed to enter into the Memorandum of Understanding with the Maine Forest Service for joint administration and enforcement. He said he was planning to schedule the Boston Post Cane presentation for the June 3 meeting, now that budgeting and Town Report are done. Mr. Timberlake asked about the phone at the Community Building and the number of times the building is used over the course of a year. Mrs. Libby said it is used approximately six times per year, mostly by groups that don't pay the rental fee. Mr. Timberlake said \$40 per month is a lot of money for a building that is hardly used. On a motion by Mr. Timberlake, seconded by Mrs. Dion, it was unanimously agreed to discontinue the telephone at the Community Building, effective immediately. Users will be warned that the phone is no longer in service. Mr. Schaub also presented an off-premises Liquor License request by Janice Sweeney of Hillside Sports Club, which is catering a wedding at a private residence in Livermore in July. The application was signed.
6. In New Business, Mrs. Dion reported the group working on the street light reduction plan had revised their final count of lights to remain in use to 12 instead of 10. She said she will be meeting with CMP's Tasha Raymond, and anticipates the savings will still be in the \$5,000 range. Mr. Wakefield said he had a request that the speed limit on Route 4 by the ballfields be reduced. He noted the limit is 40 miles per hour through the Brettuns Pond area, and then increases by Sanders Road. Mr. Schaub said he would

contact the Department of Transportation and request a review. Mr. Berry said it might help to have a fence there to prevent children from wandering into the roadway. Mr. Ferland asked about getting “No Parking” signs for the area around Bartlett Pond. He said cars are often spotted there, parked on the pavement, with the driver fishing from inside the vehicle. It was agreed to order signs. Mrs. Libby asked if Dan Boothby would be returning to maintenance duties in the fall after he is done working with the road crew. Mr. Schaub said he would be happy to discuss the matter in more detail in an Executive Session.

7. On a motion by Mr. Castonguay, seconded by Mrs. Dion, it was unanimously voted to go into Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) (Personnel Matters) – Town Clerk Training. The session began at 6:30 p.m. and concluded at 7:00 p.m. No action was taken.

8. The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Kurt E. Schaub