

**Town of Livermore  
Board of Selectpersons  
April 8, 2013 Meeting  
Minutes**

**Present:** John Wakefield, *Chair*, Thomas Berry, Peter Castonguay, Megan Dion

1. The meeting was called to order at 6:00 p.m.
2. The Minutes of the March 25, 2013 meeting were accepted as presented.
3. Highway Foreman Roger Ferland reported his crew has been cleaning the trucks and plows and painting the wings. He said the Volvo is at O'Connor for warranty repair of an antifreeze leak, and the 2010 International is at Morrison's for a wiring problem, which is also under warranty. The F-550 will be going to Whited when those trucks are done for repair of a leaky seal. Following up on the prior week's budget meeting, he said he would like to add \$2,800 to the Highway budget for purchase of a utility trailer. He said the trailer would come in handy when they have to move equipment such as the steam cleaner, compactor and proposed pavement saw. At present, when the compactor has to be moved, it requires the backhoe and chains to lift it in and out of one of the trucks. He added that, if the steam cleaner could be more easily moved, the crew could handle thaw culverts with it instead of calling Ted Berry Company each time one is found. Mr. Wakefield said he didn't believe it was too late, with Mrs. Dion adding there is a budget meeting again on Thursday the 11<sup>th</sup>, and it can be discussed then.
4. Administrator/Treasurer Kurt Schaub presented his Treasurer and Administrator reports. He said tax payments have picked up strongly and that he anticipates paying off the Tax Anticipation Note prior to the next meeting. The second property tax installment is due April 16. He also reported that four of the seven properties that foreclosed for unpaid 2011 taxes have been redeemed, and quitclaim deeds were signed relinquishing the town's ownership back to the taxpayers. He reported that Dan Boothby will be replacing two man-doors and the exhaust fan at the Highway Garage, to improve energy efficiency and security. He also discussed a contract proposal from Trio Software concerning excise tax modules the town has had access to but, due to an error on their end, was not being billed. Trio notified the town about this in the fall, at which time Mr. Schaub said he reminded their salesman the town requests an estimate of yearly charges during the budget process, which they provide, and that we don't have additional budgetary funds to compensate for their error. Trio has since agreed to continue providing the modules through the end of the fiscal year provided the town signs an agreement which specifies that we will begin paying for those modules at the first of the next fiscal year, pending budget approval. It was agreed to have Mr. Schaub sign that agreement. Mr. Schaub also noted that the next meeting will begin with a public hearing on the Liquor License and Special Amusement Permit for the Clubhouse Tavern at Maple Lane. Mrs. Dion inquired about the town website. Mr. Schaub said he has completed several chunks of it and continues to do so as time permits. She also asked about training Town Clerk Renda Libby on accounts payable. He said he has not gone further on that because of vacations and the increase in tax payment activity. He said that would pick up again following tax season.
5. Email correspondence from town attorney Lee Bragg was reviewed with regard to Strickland Ferry Road. Resident Randy Terrill said he had also reviewed the correspondence and that the idea of proposing a Town Meeting warrant article to clarify his road being closed makes him feel as though he's been singled out. He said he has asked Mr. Schaub to share with him any documentation that might exist on a variety of roads, including those referred to as easement roads. He said they have agreed to meet the following afternoon and Mr. Schaub said he will make available to the Selectpersons any information shared with Mr. Tirrell. Mr. Schaub said the research is difficult as many of the records are neither concise nor definitive. Mr. Wakefield said he didn't see the harm in waiting another year until it can be determined that the action to be taken is fair and appropriate. On a motion by Mr. Berry, seconded by Mr. Castonguay, it was unanimously agreed to defer road closing action until more research on the status of those roads can be done.

6. Residents Dennis and Cathy Lee presented a petition calling for changing the Administrative Assistant position from appointed to elected. Mr. Berry said the article should address qualifications for office. Mrs. Lee said the wording cannot be changed. Mr. Wakefield referred the petition to Town Clerk Renda Libby for signature verification.

7. New resident Dwight Hines introduced himself, saying he has been going to Augusta and attending legislative hearings on matters relating healthcare costs. He said people don't realize the extent of money that can be saved by improving their health via exercise, adding he is surprised Maine Municipal Association doesn't offer discounted health club memberships for covered group employees. Mrs. Dion said she heard Cianbro CEO Peter Vigue discuss his company's savings by making their workplace healthier. Mr. Hines said he has also been collecting data, via public records requests, to make government in Maine more open. Mr. Wakefield welcomed him to Livermore.

8. Ron Greenwood asked about the sale of the old town grader to Tina Quirrion, which was made at the March 25 meeting. He said he would have liked to have bid on it and heard the same from others. He suggested the town adopt a policy on the sale of surplus property. Mr. Schaub will look into policies from other towns and see if something can be adapted for use in Livermore.

9. Mr. Berry requested a return to New Business. He said the Norton family has continued with its desire to have a memorial on the Town Common. He said they would like to install a stone bench, under which would be landscaping fabric and wood chips, to keep its maintenance impact to a minimum. Mr. Schaub suggested placing it near the Historical Society building, as it would likely get used and noticed in that area. On a motion by Mrs. Dion, seconded by Mr. Castonguay, it was unanimously agreed to accept the proposal.

10. On a motion by Mr. Berry, seconded by Mr. Wakefield, it was unanimously agreed go into Executive Session at 6:45 p.m., to discuss the performance of the Highway Department personnel, and was pursuant to 1 M.R.S.A. § 405(6)(A). The session concluded at 7:35 p.m., and it was agreed to include the utility trailer in the Highway Department Budget and to consider wage adjustments of one percent and two percent.

11. The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Kurt E. Schaub