

**Town of Livermore
Site Plan Review Application**

Note: All applications for site plan review must contain the following information:

1. A fully executed and signed copy of the application for site plan review;
2. Evidence of payment of the application and technical review fees; and
3. Eight (8) copies of written materials plus eight (8) sets of maps or drawings containing the information listed below. The written materials must be contained in a bound report. The maps or drawings must be at a scale sufficient to allow review of the items listed under the approval standards and criteria, but in no case shall be more than one hundred (100) feet to the inch for that portion of the tract of land being proposed for development.

The information provided in this application form does not suggest, nor shall it imply, that the submission requirements of the Town of Livermore Site Plan Ordinance are the only requirements to which applicants and/or proposed uses may be subject. Applicants and proposed uses must comply with the requirements of any and all other applicable municipal ordinances, state and federal laws, and related regulations. Knowledge of and compliance with any and all such requirements is the applicant's sole responsibility, regardless of source. The applicant(s) acknowledge(s) that failure to comply with any and all such requirements may result in monetary fines, court action, revocation of permit, and/or other sanctions.

8.1 – General Information (provide reference to any maps or attachments, as needed)

1. Record owner's name, address and phone number, and applicant's name, address and phone number if different.

2. The location of all required building setbacks, yards, and buffers.

3. Names and addresses of all property owners within five hundred (500) feet of any and all property boundaries.

4. Sketch map showing general location of the site within the municipality based upon a reduction of the tax maps.

5. Boundaries of all contiguous property under the total or partial control of the owner or applicant regardless of whether all or part is being developed at this time.

6. The tax map and lot number of the parcel or parcels on which the project is located.

7. A copy of the deed to the property, an option to purchase the property or other documentation to demonstrate right, title or interest in the property on the part of the applicant.

8. The name, registration number, and seal of the person who prepared the plan, if applicable.

9. Evidence of the applicant's technical and financial capability to carry out the project as proposed.

8.2 – Existing Conditions

1. Zoning classification(s), including overlay and/or subdistricts, of the property and the location of zoning district boundaries if the property is located in two (2) or more zoning districts or abuts a different district.

2. The bearings and length of all property lines of the property to be developed and the source of this information. The Planning Board may waive this requirement of a boundary survey when sufficient information is available to establish, on the ground, all property boundaries.

3. Location and size of any existing sewer and water mains, culverts and drains, on-site sewage disposal systems, wells, underground tanks or installations, and power and telephone lines and poles on the property to be developed, on abutting streets, or land that may serve the development, and an assessment of their adequacy and condition to meet the needs of the proposed use. Appropriate elevations (drawings) must be provided as necessary to determine the direction of flow.

4. Location, names, and present widths of existing public and/or private streets and rights-of-way within or adjacent to the proposed development.

5. The location, dimensions and ground floor elevation of all existing buildings on the site.

6. The location and dimensions of exiting driveways, parking and loading areas, walkways, and sidewalks on or immediately adjacent to the site.

7. Location of intersecting roads or driveways within two hundred (200) feet of the site.

8. The location of open drainage courses, wetlands, stonewalls, graveyards, fences, stands of trees, and other important or unique natural areas and site features, including but not limited to, floodplains, deer wintering areas, significant wildlife habitats, scenic areas, habitat for rare and endangered plants and animals, unique natural communities and

natural areas, sand an gravel aquifers, and historic and/or archaeological resources, together with a description of such features.

10. The direction of existing surface water drainage across the site.

11. The location, front view, dimensions, and lighting of existing signs.

12. Location and dimensions of any existing easements and copies of existing covenants or deed restrictions.

13. The location of the nearest fire hydrant, dry hydrant or other water supply for fire protection.

8.3 – Proposed Development Activity

1. Estimated demand for water supply and sewage disposal together with the location and dimensions of all provisions for water supply and wastewater disposal, and evidence of their adequacy for the proposed use, including soils test pit data if on-site sewage disposal is proposed.

2. The direction of proposed surface water drainage across the site and from the site, with an assessment of impacts on downstream properties.

3. Provisions for handling all solid wastes, including hazardous and special wastes and the location and proposed screening any on-site collection or storage facilities.

4. The location, dimensions, and materials to be used in the construction of proposed driveways, parking and loading areas, and walkways and any changes in traffic plow onto or off-site.

5. Proposed landscaping and buffering.

6. The location, dimensions, and ground floor elevation (drawing) of all proposed buildings or building expansion proposed on the site.

7. Location, front view, materials, and dimensions of proposed signs together with the method for securing the sign.

8. Location and type of exterior lighting.

9. The location of all utilities, including fire protection systems.

10. A general description of the proposed use or activity.

11. An estimate of the peak hour and daily traffic to be generated by the project.

12. Stormwater calculations, erosion and sedimentation control measures, and water quality and/or phosphorous export management provisions, if the project requires a stormwater permit from the Maine Department of Environmental Protection or if the Planning Board determines that such information is necessary based upon the scale of the project or the existing conditions in the vicinity of the project.

8.4 – Approval Block

Space must be provided on the plan drawing for the signatures of the Planning Board and date together with the following words, “Approved: Town of Livermore Planning Board”.

The information contained in this application and attachments is correct and complete to the best of the applicant’s knowledge and belief and, if approved by the Town of Livermore Planning Board, or as amended during the review process, shall establish the limits of development and use activity on the site. Any deviations from an approved plan may be subject to Planning Board review.

Date: _____

Printed Name

Signature
